

# ANNUAL REPORT FOR THE YEAR 2016

CITY OF VERGENNES  
VERMONT



# ANNUAL REPORT INDEX

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**COVER:**

Photo on Annual Report cover was provided by city resident Melissa Wright.

## **Message from the Mayor**

Once again we have concluded another year working to make our community better. The City Council deserves credit for their diligence and hard work. Our city departments are functioning efficiently and taking care of all the details required by municipal government. Thank you to all.

One of the highlights of 2016 was the completion of the Downtown-Basin Master Plan, grant funded by the State of Vermont “Strong Communities, Better Connections” program that started in 2015. The report, which is available on the City’s website, makes recommendations for economic vitality, recreational improvements in the Otter Creek basin and creates linkages between the basin and downtown. Unfortunately, the final version of the plan was not completed in time for grant applications in 2016; however, the City Council will be reviewing the recommendations and making decisions on priorities and funding options in 2017.

This past summer the City received requests to have a professional inspection of the Sam Fishman Memorial Swimming Pool to assess its condition and future status. The inspection was conducted by Aquatic Development Group and their report includes a number of recommendations that will be considered, but overall, we were pleased to learn that the pool is in reasonably good condition considering its age. This spring, we will scope the project and make repairs prior to opening in 2017.

I am happy to report that in 2016, the City Council entered into a memorandum of understanding with the Vergennes Partnership and the voters approved an amendment to the lease with Friends of the Vergennes Opera House to use the so-called “ticket booth” in City Hall as office and work space for both organizations. This space was renovated with volunteer labor furnished by Mike Daniels and Renny Perry for which we are very grateful. Next up will be the renovation of the other room previously used by the police department before moving to their new station. This room will revert to use as a small meeting room for city boards and commissions.

Additionally, the City is renewing its downtown development district designated by the State of Vermont. This is being done on behalf of the City by the Vergennes Partnership, the City's official downtown organization. Having an "official downtown organization" is a requirement in order to maintain this designation which qualifies the City for grants and tax credits not available to other communities. The renewal application includes recommended capital improvements that will help maintain our downtown's vitality. The Vergennes Partnership's marketing director, Amy Bodette Barr, has done an excellent job at coordinating events and creating marketing strategies to promote our city.

In October, the Vermont Transportation Board held a hearing on transportation issues at the Bixby Memorial Free Library. Numerous citizens made persuasive comments concerning the negative effects of our truck traffic dilemma. We need to continue to press our case that downtown Vergennes is not suitable as a truck route with the associated negative economic impacts and public safety hazards. I understand that they heard our comments loud and clear and we will continue working toward a solution.

I would like to thank members of the Vergennes Planning Commission who in 2016 developed and performed a sidewalk inventory and study. Their work identifies sidewalks that are in various stages of needed repair. The City Council will review the document this spring and work with City Manager Mel Hawley and Public Works Supervisor Jim Larrow to begin needed sidewalk improvements.

Finally, after a call to action from citizens, we formed a pedestrian safety task force to investigate high traffic intersections in the city and make recommendations for improvements. The task force is currently meeting on a regular basis and will report back to the City Council in the spring. I thank them for their participation in this study and contribution to bettering the future of Vergennes.

It has been my honor to serve you the past four years.

William Benton, Mayor

## CITY MANAGER'S ANNUAL REPORT

I would like to thank Mayor Bill Benton, other members of the City Council, and citizens for their cooperation and understanding throughout this past year.

There was an increase in the City tax rate for 2016 as it rose from \$.75 to \$.79 per one hundred dollars of assessment. This increase was primarily due to the increase in the Police Department budget. The education tax rate for homestead property is determined by a complicated formula based on local per pupil spending. The education tax rate for non-residential property is set annually by the State. The third part of your property tax bill, the so-called local rate, is based on the amount of education taxes that are not billed as a result of the voter-approved exemption for the Vergennes Masonic Association and the assessment reduction for qualified veterans. The local rate increased three-hundredths of a cent to \$.0037.

Further in this report is a list of property owners that had unpaid property taxes at the end of the fiscal year – June 30, 2016. As has been explained in the past, the amount owed is indicated as being confidential for homestead properties. Due to State payment adjustments, in most cases as a result of income sensitivity, the Vermont Tax Department strongly recommends the amount owed by a respective property owner no longer be published. You will see in the report that many property owners have either made partial payments or brought their respective account current since June 30, 2016. At the time of publishing this annual report there are just twenty delinquent accounts totaling just \$19,941.36.

As for sewer assessments, the total number of accounts with a balance due at fiscal year-end decreased from seventy-nine to sixty-six and correspondingly the amount outstanding at fiscal year-end was nearly five thousand dollars lower than last year at \$28,944.62. Unfortunately, since fiscal year-end that number has grown to seventy-eight accounts with a balance of \$32,105.01. Sewer rates remained stable from May 1, 2006 to June 30, 2016. To avoid a forecasted deficit in the near future for the sewer fund, an increase to keep this enterprise fund solvent went into effect on July 1, 2016. It is hoped that rates can remain level for an extended period.

There are five separate operating budgets approved by the City Council; general fund, fire fund, recycling fund, sewer fund, and the swimming pool fund. I am pleased to announce that all five funds ended the fiscal year with a surplus. As you can see in the audit, the general fund had a surplus of \$180,111. The City Council used over half of this amount to avoid what could have been a significant increase in the municipal tax rate. The fire fund had a surplus of \$49,259. This surplus allowed us to again stabilize the amount charged to the surrounding towns for contracted fire protection while still maintaining the apparatus and facility. This year-end fund balance was more than double that of the previous year. With a likely bond vote in 2018 to replace the front-line pumper, if approved by voters, this surplus will help avoid a sharp increase in the charge to surrounding towns and the City's portion. The recycling fund ended the year at \$392. The Addison County Solid Waste Management District is currently studying municipal drop-off centers in the county. The sewer fund surplus was \$42,595 which is less than half of what it was the year prior, but with the rate increase that went in effect July 1, 2016 the year-end



fund balance should remain stable for a few years. And lastly, the Sam Fishman Swimming Pool ended the fiscal year with a fund balance of \$2,069, and by season end, was still in the black.

Public Works Supervisor Jim Larrow and his dedicated crew continue to provide exemplary service to the community. Their charge not only includes maintaining our streets and sidewalks but also care of our public trees, parks, recreation facilities, cemetery, stormwater system, sewer lines, and crosswalks.

Police Chief George Merkel and his officers have been in their new police station for nearly three years. We all wonder how they were ever able to function out of the former quarters at City Hall. Please take the time to read Chief Merkel's detailed report.

Fire Chief Jim Breur is extremely proud of the department and again this year I am pleased to say that we have a near-full complement of thirty-three firefighters, a designated dispatcher, and one firefighter cadet. You will find a breakdown of alarms during 2016 further in the annual report.

As was reported last year, the City applied for but was not awarded grant funds from the Vermont Downtown Transportation and Related Capital Improvements Fund involving a streetscape project in front of the so-called "Old Theater" on South Maple Street. Despite not being funded through this program, the City Council allocated funds from the Water Tower Fund along with a commitment from the adjacent property owner who is funding 25 percent of the project. Last year we applied for funds through this same program for a streetscape project on the south side of School Street which will not only involve new curbing and sidewalk but also provided handicapped access to the Boy and Girls Club and Hired Hand Brewing. This time we were successful and were awarded \$40,000 toward the project which too will be funded 25 percent by the adjacent property owner and this time only 25 percent from the Water Tower Fund. The project is scheduled to start as soon as weather permits.

Also as was reported last year, the City received two VTrans grants. One is a so-called Structures grant to replace the concrete box culvert on South Maple Street just south of the Victory Street and South Water Street intersection. This project was accomplished last fall with final landscaping to occur as soon as possible. The other grant is a Class 2 Highway repaving grant. Nearly half of these funds were used to resurface all of Pantown Road and the remainder will be used to pave South Maple Street from the Victory Street and South Water Street intersection to the town line.

I would like to thank all of our regular and part-time employees and also the volunteers that participate faithfully on our various boards and committees.

Respectfully submitted,

Mel Hawley, City Manager

**WARNING  
ANNUAL CITY MEETING  
MARCH 6, 2017**

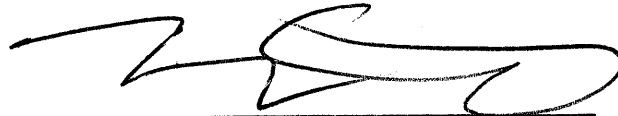
The qualified voters of the City of Vergennes are hereby warned and notified that the Annual City Meeting will be held at the Vergennes Opera House in City Hall on Monday, March 6, 2017, commencing at 7:30 p.m. for the following:

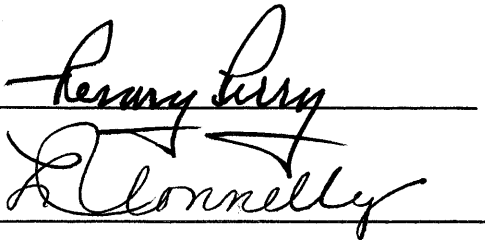
- Article I: To elect by Australian ballot one Mayor for a two-year term; three Aldermen for respective two-year terms; one Lister for a three-year term; one Auditor for a three-year term; one Grand Juror for a one-year term; two Commissioners to the Vergennes-Panton Water District Board of Water Commissioners for three-year terms; one Commissioner to the Vergennes-Panton Water District Board of Water Commissioners for a two-year term; one Director to the Vergennes Union Elementary School Board of Directors for a three-year term; one Director to the Vergennes Union High School Board of Directors for a three-year term; and one Director to the Vergennes Union High School Board of Directors for a two-year term.
- Article II: To vote by Australian ballot on the following: Shall the City appropriate \$3,290 to Addison County Home Health & Hospice, Inc., said sum to come from City funds?
- Article III: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to the Addison County Humane Society, Inc., said sum to come from City funds?
- Article IV: To vote by Australian ballot on the following: Shall the City appropriate \$3,074 to Addison County Parent/Child Center, said sum to come from City funds?
- Article V: To vote by Australian ballot on the following: Shall the City appropriate \$600 to Addison County Readers, Inc., said sum to come from City funds?
- Article VI: To vote by Australian ballot on the following: Shall the City appropriate \$850 to Addison County Restorative Justice Services, Inc., said sum to come from City funds?
- Article VII: To vote by Australian ballot on the following: Shall the City appropriate \$2,500 to Age Well, formerly CVAA, said sum to come from City funds?
- Article VIII: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to Boys & Girls Club of Greater Vergennes, said sum to come from City funds?
- Article IX: To vote by Australian ballot on the following: Shall the City appropriate \$2,500 to Counseling Service of Addison County, Inc., said sum to come from City funds?
- Article X: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to Elderly Services, Inc., said sum to come from City funds?
- Article XI: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to HOPE, said sum to come from City funds?
- Article XII: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to Hospice Volunteer Services, said sum to come from City funds?

- Article XIII: To vote by Australian ballot on the following: Shall the City appropriate \$1,725 to John W. Graham Emergency Shelter, Inc., said sum to come from City funds?
- Article XIV: To vote by Australian ballot on the following: Shall the City appropriate \$1,000 to Open Door Clinic, said sum to come from City funds?
- Article XV: To vote by Australian ballot on the following: Shall the City appropriate \$1,000 to Otter Creek Child Center, Inc., said sum to come from City funds?
- Article XVI: To vote by Australian ballot on the following: Shall the City appropriate \$950 to support RSVP of Addison County, said sum to come from City funds?
- Article XVII: To vote by Australian ballot on the following: Shall the City appropriate \$1,500 to Vergennes Area Seniors Association, Inc., said sum to come from City funds?
- Article XVIII: To vote by Australian ballot on the following: Shall the City appropriate \$890 to Vermont Adult Learning, said sum to come from City funds?
- Article XIX: To vote by Australian ballot on the following: Shall the City appropriate \$4,000 to WomenSafe, Inc., said sum to come from City funds?
- Article XX: To transact any other non-binding business that may come before the meeting.

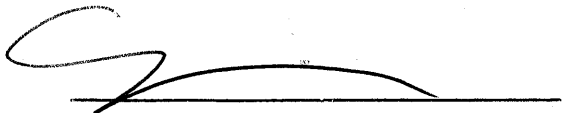
Ballot boxes will remain open from nine o'clock in the forenoon until seven o'clock in the afternoon on Tuesday, March 7, 2017, at the Vergennes Fire Station on Green Street for voting by Australian ballot on Articles I through XIX. The legal voters of the City of Vergennes are further notified that voter qualification, registration and absentee voting shall be as provided in Chapters 43 and 51 of Title 17, Vermont Statutes Annotated.

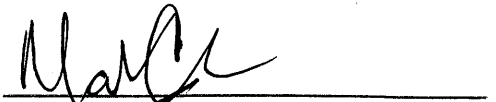
Dated at Vergennes, Vermont this 24th day of January 2017.

















**ANNUAL CITY MEETING  
FEBRUARY 29, 2016  
MINUTES**

In accordance with the duly advertised and posted Warning, the Annual City Meeting was held on Monday evening, February 29, 2016, in the Vergennes Opera House at City Hall. The eighth annual dessert social was held prior to the meeting where residents met their neighbors and chatted informally with Representatives and City officials.

Mayor William Benton called the meeting to order at 7:30 p.m. Those in attendance were Senior Alderman Renny Perry, Aldermen Mark Koenig, Lynn Donnelly, Lowell Bertrand, and Jeff Fritz, City Manager Mel Hawley, City Clerk/Treasurer Joan Devine, and approximately eighty attendees. State Representatives Warren Van Wyck and Diane Lanpher were also present for a portion of the meeting.

The Star-Spangled Banner was sung by resident William Walsh. Residents were welcomed by Mayor Benton who then turned the floor over to our Representatives to allow them time to speak before they had to leave to attend other Town Meetings in the district.

Representative Diane Lanpher advised she sits on the House Appropriations Committee where their goal is to improve existing program quality and efficiency as well as prioritizing which programs need more investment. She advised doing this is the backbone of their job in order to make government work better and more efficient. They have been taking a hard look at government priorities and funding those that meet the core values, she stated. With the passage of Act 46, the Clean Water Act, she reported more communities are reporting their discharged combined sewer overflows; solutions to these events have been heavily discussed.

Representative Warren Van Wyck, who sits on the House Committee on Natural Resources and Energy, spoke of their priority to put Vermont back on a sustainable fiscal path. Our current general fund revenues are projected to grow by 3.8% but out general fund spending will grow by 5.3%. Budgeting such as this sets us up for continued deficits and higher taxes and fees, he advised. He reported Police Chief George Merkel has been to the Legislature and testified several times against the marijuana bill and he supports him in that effort.

Mayor Benton thanked Representatives Lanpher and Van Wyck for their time prior to their departure.

Friends of Vergennes Opera House, Inc.'s President, Gerianne Smart, thanked the voters for their support in leasing the "ticket booth" in City Hall to them. She also thanked the volunteers and city workers for hours of cleaning, scraping, painting and refinishing the space that is now used for selling tickets for events as well as office space for Vergennes Partnership, Inc. She reported the Board of Directors of the FVOH, Inc. consists of 15 members; 8 of those members are Vergennes residents.

Mayor Benton announced the polls would be open on Election Day, March 1<sup>st</sup>, beginning at 7 a.m. until 7 p.m. It was clearly stated that between 7 a.m. and 9 a.m. the only ballot that will be dispersed is the ballot provided by Vergennes Union Elementary School District #44 associated with the creation of a unified union school district. The remaining ballots would not be available until 9:00 a.m. in accordance with the City Charter.

The Warning for the 2016 Annual City Meeting was addressed next. Mayor Benton read the names of candidates running for local office under Article I and introduced the candidates for Aldermen.

Mayor Benton explained that Article II is a referendum vote asking if the residents support the City Council in their effort encouraging Vermont Agency of Transportation to consider a proposal that would create a northerly truck route from Route 22A east along VT Route 17 to Route 7. They have advised they would be willing to look at the proposal if there is local support for the change. Major improvements will be necessary to that route if this were to happen, he advised. Currently that route sees approximately 80 trucks a day versus 800 trucks a day in Vergennes, he stated. Australian ballot vote: 588 Yes / 244 No.

Article III, if approved, would allow the establishment of a reserve fund under the direction and control of the City Council for the purpose of funding capital improvements of City-owned facilities or for the purpose of economic

development with revenue derived from current and future agreements with cellular companies for their equipment on the water tower located behind City Hall. City Manager Mel Hawley advised the City currently receives about \$100,000 annually. A policy for the distribution of the funds was adopted by the City Council four years ago, he advised, that included 25 percent of the revenue goes into a Water Tower Continuation Fund. He felt the City was very fortunate to have this fund that is used for the local share of grants. Because the policy does not treat these funds as budget items, it allows us to roll over cash balances every year and does not get absorbed in the general fund cash carry-over. 557 Yes / 278 No.

Articles IV through XXI were requests for funding from City funds. Very few agencies requesting City funds sent a representative to explain what services they provided. Agencies that had a representative offered thanks for prior years support and requested continued funding. Mayor Benton explained that Articles I through XXI would be voted by Australian ballot on Tuesday at the Fire Station. Below is a breakdown by Agency, the amount of funds requested, and the Australian ballot vote results:

<u>Agency</u>	<u>Amount</u>	<u>Yes</u>	<u>No</u>
Addison County Home Health & Hospice, Inc.	\$ 3,290	747	95
Addison County Humane Society, Inc	2,000	662	182
Addison County Parent/Child Center	3,074	552	240
Addison County Reader, Inc.	600	498	287
Addison County Restorative Justice Services	850	459	317
Boys & Girls Club of Greater Vergennes	2,000	693	100
Champlain Valley Agency on Aging	2,500	673	115
Counseling Service of Addison County, Inc.	2,500	554	232
Elderly Services, Inc.	2,000	696	100
HOPE (formerly Add Cty. Community Action)	2,000	529	255
Hospice Volunteer Services	2,000	684	104
John Graham Emergency Shelter, Inc.	1,725	598	197
Open Door Clinic	1,000	561	225
Otter Creek Child Center, Inc.	1,000	462	319
Retired and Senior Volunteer Program (RSVP)	950	623	167
Vergennes Area Seniors Association, Inc.	1,500	630	152
Vermont Adult Learning	890	540	246
WomenSafe, Inc.	4,000	595	197

The remaining ballots that will be handed out on Election Day include the Presidential Primary, Vergennes Union Elementary District #44 proposed Unified Union School District, Vergennes Union High School budget, the Vergennes Union Elementary School budget, and the Patricia Hannaford Career Center budget.

Mayor Benton thanked Michael Daniels for the many years of service he has given the City Council, the Vergennes Fire Department, and volunteer projects within the community. With no further business to come before the meeting, at 8:50 p.m. Mayor Benton recessed the meeting until Tuesday, March 1, 2016, at 7:00 a.m. for voting by Australian ballot at the Vergennes Fire Station.

Respectfully submitted,

Joan T. Devine  
Vergennes City Clerk

## CITY GOVERNMENT

### MAYOR:

Honorable William Benton 2017

### SENIOR ALDERMAN:

Renny Perry 2018

### BOARD OF ALDERMEN:

Lowell Bertrand 2017

Mathew Chabot 2018

Lynn Donnelly 2018

Jeffrey Fritz 2017

Mark Koenig 2017

### BOARD OF LISTERS:

Christopher Bearor 2018

William Poquette 2019

Karen Quigley 2017

### BOARD OF AUDITORS:

Henry Broughton 2018

Christopher Lapierre 2017

Edward Nill 2019

### COMMISSIONERS - V.P.W.D.:

Jeffrey Fritz 2017

Patricia Ganson 2017

Thelma "Kitty" Oxholm 2018

Christopher Bearor 2017

### GRAND JUROR:

Lynnia Pope 2017

### DIRECTORS - V.U.H.S. BOARD:

Gregory Burdick 2017

Christopher Cousineau 2017

### DIRECTORS - V.U.E.S. BOARD:

Susan Rakowski 2017

Cheryl Brinkman 2018

John Stroup 2019

### JUSTICES OF THE PEACE:

Barry Aldinger 2018

Clara Comeau 2018

Christopher Cousineau 2018

Jeffrey Fritz 2018

Patricia Ganson 2018

Mark Koenig 2018

Thelma Oxholm 2018

Lynnia Pope 2018

Rena Trepanier 2018

Robert Worley 2018

## CITY OFFICIALS

CITY MANAGER:	Mel Hawley
CITY CLERK/TREASURER:	Joan Devine
ASSISTANT CLERK:	Melissa Wright
PUBLIC WORKS SUPERVISOR:	James Larrow
DEPARTMENT:	Matthew Crowley
	Patrick Crowley
	Daniel Flynn Jr
WASTEWATER TREATMENT PLANT OPERATOR:	Victor "Rick" Chaput
ASSISTANT PLANT OPERATORS:	Victor Chaput, Sr.
	Geoffrey Grant
POLICE DEPARTMENT CHIEF:	George Merkel
DETECTIVE SERGEANT:	Jason Ouellette
SERGEANT:	Brent Newton
OFFICERS:	Mark Barber
	Brittany Clark
	Mason Coleman
	Patrick Greenslet
	Jill Grant
	Adam O'Neill
	Mark Stacey
FIRE DEPARTMENT CHIEF:	James Breur
1st DEPUTY CHIEF:	Christopher Gebo
2nd DEPUTY CHIEF:	Matt Fraley
CAPTAINS:	Matthew Crowley
	Christopher Dion
	David DiBiase
	Brian Fraser
WARDENS:	James Breur
	James Larrow
COLLECTOR OF DELINQUENT TAXES:	Mel Hawley
ZONING ADMINISTRATOR:	Mel Hawley

DEVELOPMENT REVIEW BOARD:

Jason Farrell, Secretary  
Peter Garon, Chair  
Brent Rakowski, Vice-Chair  
Tim Cook  
Jason Mullin  
Don Peabody  
Steven Rapoport

PLANNING COMMISSION:

Shannon Haggett, Chair  
Mike Winslow, Vice-Chair  
Cheryl Brinkman  
Tim Cook  
John Coburn  
Jason Farrell  
Morgan Kittredge

FIRE DEPARTMENT CAPITAL EQUIPMENT COMMITTEE:

James Breur  
Joan Devine  
Christopher Dion  
Christopher Gebo  
Mel Hawley  
Renny Perry  
William Scott

CITY SERVICE OFFICER:

Joan Devine

CITY HEALTH OFFICER:

Mel Hawley

CITY TREE WARDEN:

Mel Hawley

CITY ATTORNEYS:

Ouimette & Runcie

GREEN-UP DAY CHAIRMAN:

Lowell Bertrand

ADDISON COUNTY SOLID WASTE MANAGEMENT:

DISTRICT REPRESENTATIVE:

Cheryl Brinkman

ALTERNATE:

Mel Hawley

ADDISON COUNTY REGIONAL PLANNING COMMISSION:

DELEGATE:

William Benton

DELEGATE:

Mel Hawley

ALTERNATE

Shannon Haggett

ADDISON COUNTY TRANSIT RESOURCES:  
DISTRICT REPRESENTATIVE:

Diane Lanpher

STATE SENATORS FOR ADDISON COUNTY:

Claire Ayer	504 Thompson Hill Rd	Weybridge	05753	545-2142
Christopher Bray	829 South Street	New Haven	05472	453-3444

STATE REPRESENTATIVES FOR ADDISON-3 DISTRICT:

Diane Lanpher	PO Box 165	Vergennes	05491	877-2230
Warren Van Wyck	3502 Middlebrook Rd	Ferrisburgh	05456	877-2169

TO CONTACT REPRESENTATIVES DURING THE LEGISLATIVE SESSIONS, LEAVE A MESSAGE WITH THE SERGEANT AT ARMS 1-800-322-5616 OR FAX 1-802- 828-2424.  
WEB SITE: [WWW.LEG@VERMONT.GOV](http://WWW.LEG@VERMONT.GOV)

CITY TELEPHONE DIRECTORY

Mayor William Benton	877-2815
City Manager's Office / Zoning Administrator	877-3637
City Clerk / Treasurer's Office	877-2841
Police Department / Non-Emergency	877-1152
Public Works Department	877-3585
Wastewater Treatment Plant	877-2931
Fire Department / Non Emergency	877-3201
Vergennes Area Rescue Squad / Non-Emergency	877-3191
Vergennes-Panton Water District	877-2440

**EMERGENCY - Police, Fire, or Rescue 911**



## 2016 Annual Report for the Vergennes Police Department

It is once again with great pride and pleasure that I present to the citizens of the City of Vergennes the 2016 Vergennes Police Department Annual Report.

The year 2016 was another year of continued growth, change and challenges. Our greatest challenge has been and continued to be the opiate epidemic which plagues our state and nation. Opiate addiction and other substance abuse not only are costly in terms of human pain and suffering but brings a staggering cost to our state and community when considering the costs of mental health and social services needed to address them. It seems that almost every criminal incident we responded to had a nexus to illegal drugs. One of our top priorities has been and continues to be drug enforcement. We continued to work collaboratively with local, state and federal agencies to address these issues and I am proud to say we continued to distinguish ourselves in the quantity and quality of our investigations. Our efforts also included a number of counter drug / public awareness presentations at local schools and civic organizations. Reaching out to our kids is of tremendous importance to our community and it is imperative that there is a consistent message from throughout that using illegal drugs is a no-win situation. . We also participated in state-wide conversations about various legislative issues and the state's opiate crisis, while also helping defeat an attempt to legalize marijuana for recreational use.

Our department was directly involved in the discussion surrounding pedestrian and cross-walk safety and the volume of commercial motor vehicle traffic that pass through our city every day. We had a couple of noteworthy cases which came to a successful conclusion this year. We solved a series of car entries and thefts in Vergennes, along with a related burglary, resulting in an arrest of the perpetrators. We also made an arrest of an arsonist who burned a utility building on the Northland Job Corps campus. During a request for assistance from another agency our K9 unit, narcotics investigator, and a number of other officers from our department seized \$31,000.00 in drug proceeds from a car stop. These efforts led to developing more information, helping in an attempted homicide investigation which took place in the Bristol Notch area and provided valuable information in another homicide case. These are a few of many excellent examples of the capabilities, professionalism and the dedication of your police department. As each year goes by our department improves its ability to keep you safe. Detective Sergeant Ouellette is one of the very best, if not the best, investigators in the State of Vermont. His expertise covers a wide variety of skill sets and his assistance is much sought after by local, state and federal agencies. His diligence and the teamwork of our department help keep crime out of our community.

The Vergennes Police Department has a total of ten (10) officers; six full-time and four part-time. The six full-time officers include me, Detective Sergeant Jason Ouellette, Patrol Sergeant Brent Newton, Officer Patrick Greenslet, K9 Officer Adam O'Neill and Officer Mark Barber. We also saw the addition of two new officers this year, Officers Jill Grant and Mark Stacey, who fill a part-time role in our department and round out our part-time staff with Officer Brittany Clark and Officer Mason Coleman. Of particular note, our K9 Officer Adam O'Neill and his partner, Cane, tracked a suspect during an investigation by the Vermont State Police bringing him into custody without incident. As a team they have continued to improve their skills resulting in the detection and seizure of dangerous drugs. Dog Warden Richard Catchpaw has been a welcome addition to the department. This compliment of ten officers and a Dog Warden allows us to address the many issues and challenges facing us as a department. It also makes it possible to field more officers on duty at one time enhancing our operational safety and capability. A good indicator of where we are as a department is the following example: Officer Patrick Greenslet, a twenty-eight year veteran officer, arrested thirty-

eight impaired drivers last year. This is a good indicator of the level of dedication exhibited by our officers. All of our officers represent the City of Vergennes in a most professional manner.

In 2016 we responded to a total of 1,831 calls for service (an increase of 183 over 2015) and we made a total of 138 arrests for crimes committed; 21 felony offenses and 117 misdemeanor offenses. A total of 91 drug incidents were handled by the Vergennes Police Department with 33 criminal arrests being made and 58 civil citations issued; that's an increase of 44 civil and criminal incidents from 2015.

We continued our proactive approach to highway safety which yielded dividends in a number of ways. It is a commonly known fact that if you exceed the speed limit or commit any other motor vehicle offense in the city of Vergennes you stood a good chance of being stopped by a Vergennes police officer. Not only does proactive motor vehicle enforcement help ensure compliance with motor vehicle laws, it also creates a safer environment for pedestrians and bicyclists. It also serves as a tremendous deterrent to criminal activity. During 2016 Vergennes police officers stopped 3,130 vehicles for traffic violations, issued 1,654 traffic tickets, and gave 1,841 warnings. We also arrested 47 operators for impaired driving, an increase of 7 from the previous year.

As a bonus, we receive grant money each year due to our participation in Vermont Governor's Highway Safety Program initiatives involving impaired driving, speeding, occupant protection, and use of cell phones. This year, we received enough grant money to purchase a solar-powered speed cart, a value of approximately \$11,000.00. This device allows us to gather data in a given area on traffic volume and time-of-day densities and ranges of speed from a remote location. Last but not least, the speed cart also serves the purpose of a traffic calming device as it does slow operators down when they see their speed projected on the LED screen of the speed cart.

The City of Vergennes Police Department has over the past seven plus years seen tremendous growth and benefit from being actively involved in the Vermont Governor's Highway Safety Program. We receive grant money to pay our officers to work these details. We subsequently see the results in the form of enhanced traffic enforcement and additional grant money to purchase much-needed equipment. Our cruisers are equipped with speed enforcement devices including radar, in-car videos and preliminary breath tests. An estimated cost to equip each one of our five cruisers with these devices is \$7,500.00. We also received a laser speed enforcement device with grant money valued at \$3,000.00. These are essential pieces of equipment for us.

It is our mission to keep the streets of Vergennes safe and we work very hard in doing so. The Vergennes Police Department has two officers certified as Drug Recognition Experts; Officer Jill Grant and Sergeant Brent Newton. This job skill is essential to our motor vehicle enforcement program as these officers are capable of screening an operator to determine whether they are under the influence of drugs, alcohol or both. All our officers except for one are trained in A.R.I.D.E. (Advanced Roadside Impairment Detection and Evaluation). Along with this skill set, the Vergennes Police Department also has Sergeant Brent Newton who is trained and equipped to enforce commercial motor vehicle law and inspect commercial motor vehicles. The scales used to weigh commercial vehicles are on loan to our department courtesy of the Vermont Department of Motor Vehicles. The purchase price for set of four scales is around \$20,000.00. Sergeant Newton's efforts not only significantly enhanced the safety of our roadways by enforcing commercial motor vehicle law, his efforts also helped protect the valuable infrastructure of the City of Vergennes from costly repairs.

Our department continued to increase its operational capability through the procurement of equipment through grant opportunities provided by the Vermont League of Cities and Towns and the Department

of Homeland Security. We obtained new ballistic vests for each officer to include external carriers. The expiration date for a ballistic vest is after five years of service. Switching to external carriers enables officers to transfer the weight of approximately thirty-five pounds of equipment off an officer's hips and back to their shoulders thereby distributing the weight more evenly and making it easier to carry. By doing so it helps protect an officer from back and hip injuries later in their career. This procurement was paid for through state, federal and City funds; each entity paying one-third the cost of purchase.

We also obtained a ballistic shield which would provide protection to officers in the event they have to make a dynamic entry into a residence during an emergency situation. This piece of equipment is valued at \$1,800.00 and was entirely paid for by Department of Homeland Security funds. We also procured some new undercover and surveillance equipment valued at \$12,000.00 that was funded one hundred percent by Department of Homeland Security.

Two new Ford Interceptor AWD cruisers were purchased this past year replacing cruisers that were past their prime. We still have a ways to go to get our cruiser rotation back in order but with any luck, and if we stick to the plan, all our old cruisers will be replaced by 2019 with the oldest being only three years old. The new cruisers are safer for the officers and people we may be transporting and they are economical to operate. Cruisers are an integral part of our equipment. Our vehicles are not only sharp to look at but they are well-equipped and well-maintained.

We have made excellent progress in equipping our officers to protect them and give them the necessary tools to do their jobs. In another two to three years we will reach our goal of equipping our department with the equipment to do our jobs safely and professionally. Body cameras are in the near future for our department. In today's day and age they are invaluable for many reasons. Replacement of some current technology is also in the future but these items should be able to be purchased primarily through state and federal grant funding.

Training both individually and collectively will be a top priority for the Vergennes Police Department in 2017. Implementation of a good training plan is a good insurance policy not only for the individual officer but also for the department as a city entity. It is my goal as the Chief of Police to keep the citizens of Vergennes safe but it is also my top priority to ensure each one of my officers goes home safe to his or her family at the end of their shifts each and every day.

It is going on our eighth year together as a department. Our officers have developed a continuity and tradition of which we are very proud. We take the mission of protecting our community seriously and we guard our reputation of being a professional department fiercely. I am proud of who my officers are and how they treat each and every person fairly and with respect regardless of their race, religion or personal orientation. It has been a privilege and pleasure to serve you as your Chief of Police and I am not ashamed to say I love my city and the folks that make it such a special place. It is exciting to see our continued growth as a community and how Vergennes has become a destination where people want to live, work and visit. Thank you again for your unwavering support. If you ever have any questions of me or have any concerns, please stop by or call me. My door is always open and I am always available by phone. God Bless you and I look forward to another year of serving you with the men and women of your Vergennes Police Department.

Respectfully submitted,

Chief George Merkel

# CITY OF VERGENNES FIRE DEPARTMENT



**Fire Headquarters**  
 50 Green Street  
 Vergennes Vermont: 05491  
 Station Office 802-877-3201  
 Emergency / Fire 911

The City of Vergennes Fire Department submits the following report for the year 2016:

<u>Location &amp; Number of Calls</u>		<u>Type of Call</u>	
Vergennes	77	Structure	11
Ferrisburgh	41	Alarm	48
Panton	22	Vehicle	42
Waltham	16	VARs Assist	24
Addison	10	Water Rescue	4
New Haven	1	Other	42
Monkton	0		
Charlotte	2		
Shelburne	1		
Middlebury	1		
Bridport	0		
<b>TOTAL CALLS</b>	<b>171</b>		

**Total Training Hours in Addition to Service Calls:**

**1352**

The Vergennes Fire Department holds a dinner and business meeting on the first Monday of each month. The other Monday nights are split between maintaining equipment and conducting training. Our department is very fortunate to have an outstanding and dedicated complement of 33 firefighters and one cadet.

Department officers are: Chief Jim Breur, Deputy Chief Chris Gebo, Deputy Chief Matt Fraley, Captain Matt Crowley, Captain Chris Dion, Captain Brian Fraser and Captain David DiBiase.

At the Addison County Firefighters Association annual meeting William Brown was named Senior Firefighter of the Year.

Currently, we have a committee working diligently on the design and pricing of a new engine to replace the 1994 engine. A bond vote will likely be held in March of 2018.

The Firefighters have spent many hours not counted in the training, working on the trucks, equipment and the station keeping everything in top notch shape.

We have been fortunate to receive approximately \$6,000.00 worth of equipment and support this year from Stevens Hose Company.

It is truly an honor to serve the community and to be able to lead one of the finest Departments in the state.

Respectfully submitted,

James M. Breur, Fire Chief

**2016 Annual Report**  
**Vergennes Planning Commission**

The principal focus of the Planning Commission in 2016 was to amend the municipal development plan. The proposed amendments include adding a map to show the boundary of the City's Downtown Development District, inclusion of priorities from the recently completed Vergennes Downtown-Basin Master Plan, and expanded materials (waste) management and energy sections and more. We expect to complete the plan update in early 2017.

In addition to the work on amending municipal development plan, the Planning Commission worked with various state and regional partners to complete the Vergennes Downtown-Basin Master Plan mentioned above. This plan is the result of a grant from the State of Vermont Strong Communities, Better Connections Program and another from Addison County Regional Planning Commission. The comprehensive plan recommends a number of ideas and projects to improve and connect the Otter Creek Basin and the downtown areas. An electronic copy of the plan is available for viewing on the City's website.

The Planning Commission also worked and continues to work with multiple groups with the goal of making transportation in our downtown area safer for all users; motor vehicles, bicycles and pedestrians. As part of this process the Planning Commission provided testimony to the Vermont Transportation Board regarding current conditions and priorities for improvement. The Planning Commission was also involved in grant applications and projects to improve and extend our network of sidewalks, to assess and maintain our trees and to digitally map our sewer system.

The Planning Commission held a total of thirteen regular meetings, special meetings and public hearings, and logged over 150 combined person-hours during those meetings. The members are committed to maintaining transparency in our activities. Our meeting agendas and minutes are available at the City Manager's office or online at [www.vergennes.org](http://www.vergennes.org).

The Planning Commission members are Cheryl Brinkman, John Coburn, Tim Cook, Jason Farrell, Shannon Haggett (Chair), Morgan Kittredge, and Mike Winslow (Vice Chair). We hold regular meetings on the fourth Monday of each month at 7:00 p.m. in the City Manager's office. The public is always invited to attend our meetings.

Respectfully submitted,

Shannon Haggett  
Chair, Planning Commission

**DEVELOPMENT REVIEW BOARD  
ZONING ADMINISTRATOR'S REPORT**

Members of the Development Review Board are appointed by the City Council. They hold a re-organization meeting every November to review their rules of procedure and elect officers. After having served as chair of the Development Review Board since June, 2010, Jason Farrell stepped down and was replaced by long-time member and former vice-chair Peter Garon. Brent Rakowski, former secretary of the Board, was elected vice-chair and Jason Farrell assumed the role of secretary. Other members of the Development Review Board include Tim Cook, Jason Mullin, Don Peabody, and Steve Rapoport. Additionally, the City Council may appoint up to two alternates to the Development Review Board to act when one or more members are disqualified due to a conflict of interest or are otherwise unable to serve. Lowell Bertrand currently serves in this capacity.

Development Review Board meetings are held at City Hall on the first Monday of each month at 7 p.m. Meetings are in the city manager's office unless warned otherwise. The Development Review Board reviews most proposed land development within the city. Site plan review is required for all uses other than one-family and two-family dwellings. Most zoning districts have a list of permitted uses and another list of conditional uses which require review by the Development Review Board. They also review and consider variance or waiver requests, subdivisions, building demolition in certain zoning districts, and appeals of decisions of the zoning administrator. All applications to the Development Review Board require a public hearing; abutting property owners are mailed a copy of the public notice as required by law.

Any questions related to issues of land development in Vergennes can be directed to my attention. Serving as both city manager and zoning administrator, there are no special office hours to deal with zoning matters. Regular office hours at City Hall are Monday through Friday from 8:00 a.m. to 4:30 p.m. I can be reached at 877-3637 or by e-mail at [mhawley@vergenes.org](mailto:mhawley@vergenes.org).

For the year 2016, the following activity is reported:

- Thirty-nine zoning permits were issued; this compares to just twenty-two in 2015. Six zoning permits involve the construction of new one-family dwellings. One permit is for a mobile home in an existing mobile home park. Five permits were issued for additions to existing residential properties. Eleven permits involved accessory structures; eight of which involved residential properties and three involve schools. There was one permit to establish an accessory dwelling unit. There was one permit to establish a professional residence office. There were two permits issued to change their respective use to a multiple-family dwelling. There were two permits for site modifications. One permit was issued to replace an existing porch roof at church-owned property. Two permits involved demolition of all or part of an existing structure which by regulation is no longer exempt activity. A zoning permit is also required when there is a change of use even though no exterior building modifications are proposed. Seven such change of use requests were approved in 2015.
- A certificate and declaration of compliance is generally issued at the request of a landowner or their attorney at the time a property is about to be conveyed or refinanced. Forty-four certificates were issued in 2016; this compares to forty-three certificates issued in 2015.
- The Development Review Board reviewed and approved twelve applications for site plan review which are required for land development involving all uses other than one-family and two-family dwellings. Seven of these applications were subject to conditional use review which is required for certain uses. The Board also approved three applications for subdivision.

Respectfully submitted,

Mel Hawley  
Zoning Administrator



**VERGENNES AREA RESCUE SQUAD**  
**ANNUAL REPORT – DECEMBER 31, 2016**

The Vergennes Area Rescue Squad (VARS) is a non-profit, primarily volunteer organization. Vergennes Rescue provides a variety of medical related services to the citizens of the five area towns we serve, Vergennes, Ferrisburgh, Addison, Panton, and Waltham. We also assist other agencies in nearby towns.

At the heart of our service is responding to medical emergencies which included a total of 854 calls, with 391 specifically in Vergennes. Our staff and volunteer members have presented Emergency Responder classes throughout the year. In addition VARS offers community CPR classes several times each year.

We provide other community outreach programs such as education in child safety including inspection and replacement of car seats. Our certified child safety seat technicians, Chuck Welch and Beth Bearor, inspect car seats on the third Saturday of every month and also on request. We can provide seats to replace those that do not pass inspection. We have partnered with Addison County Safe Kids, an organization which provides education programs geared to prevent childhood injuries. Vergennes Rescue also provides several scholarships each year to area high school students who will be entering the next level of emergency service providers.

Funds to operate VARS come from a variety of services. We offer a subscription program to provide no cost coverage for individuals in our communities. We do bill insurance programs for services provided. Area towns also provide a source of income. However, it is very important to note that we do respond to all requests for help regardless of ability to pay.

We encourage citizens to become involved in local emergency service organizations. Volunteers are the backbone of our service and we depend on them to provide valuable time and service. If you are interested in becoming a member or in participating in any of our activities, please contact us at 802-877-3683 or talk with any rescue member.

VARS does not work alone and we would be remiss if we did not thank the many individuals, emergency organizations, and businesses that have given us valuable support over the past year. We regularly work with other emergency medical services and with the fire services in the towns of Vergennes, Ferrisburgh, Addison, Monkton, and New Haven. Of course police organizations including Vergennes Police, Vermont State Police, and the Addison County Sheriff's Department are essential parts of our emergency service organization. It gives us great pride to be part of this community public safety group.

Don't forget to help us serve you better by properly identifying your home or business with the correct 911 address, and make sure it is easily visible day or night.

Thank you for your past, present and future support.

Respectfully submitted,

  
Stephen Fleming, President

State of Vermont  
Department of Health  
Middlebury District Office  
156 So Village Green, Set 102  
Middlebury, VT 05753  
HealthVermont.gov

[phone] 802-388-4644  
[fax] 802-388-4610  
[toll free] 1-888-253-8804

Agency of Human Services

## Vermont Department of Health Report for Addison County

Your local health district office is in Middlebury at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, the Health Department:

**Supported healthy communities:** United Way of Addison County was recently awarded a 5-year grant of \$130,000 per year to focus on substance abuse prevention. The efforts will be focused on reducing underage and binge drinking; reducing marijuana use and reducing prescription drug misuse.

**Provided WIC nutrition services and healthy foods to families:** We served about half of all Vermont families with pregnant women and children to age five with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

**Worked to prevent and control the spread of disease:** We responded to 96 cases of infectious disease in Addison County last year. For calendar year 2015, \$13,916,297 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide.

**Aided communities in emergency preparedness:** In July of 2016 we participated in a large-scale exercise to practice our procedures for distributing medicine, to keep people from getting sick in case of a public health emergency. For 2016/17, \$57,096 will support emergency preparedness capabilities at Porter Medical Center. Finally, we are recruiting for Emergency Medical Services providers and Medical Reserve Corps volunteers. For more information and to sign up, please visit <http://www.oncallforvt.org/>.

**Trained Town Health Officers:** Town Health Officers from Addison and Rutland counties gathered for our 4<sup>th</sup> Annual Town Health Officer training. Information was provided about the prevention of Anaplasmosis, an emerging tick borne infection in Vermont, as well as an update about Lyme Disease. Health Officers were also given an overview of Zika virus infection including the present situation in the United States, what Vermonters and travelers need to know to prevent infection, and mosquito testing efforts.



For more information, news, alerts and resources: Visit us on the web at [www.healthvermont.gov](http://www.healthvermont.gov).

Join us on <https://www.facebook.com/vdhmiddlebury> and follow us on [www.twitter.com/healthvermont](http://www.twitter.com/healthvermont).



# ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

## 2016 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>rd</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

E-mail: [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### 2016 Highlights

**Act 148.** The District has devoted most of its resources in 2016 toward public outreach in preparation for expansion of leaf & yard debris in 2016 and food scrap collection in 2017. One of the first tasks in 2016 was to survey all District residents and businesses to gather valuable feedback on their general awareness and understanding of solid waste services offered in our member towns. We received 1,513 responses and were encouraged by both the number and quality of responses. Thanks to everyone who took the time and effort to share their thoughts with us! The survey will be repeated five years from now to measure any changes in awareness levels, with a goal toward increasing awareness as a result of our outreach efforts. District staff spent months gathering data for the first annual Implementation Report required by its SWIP. The District has also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. As of 7/1/16, all commercial waste haulers had to begin offering collection of leaf & yard debris, at least seasonally. A statewide landfill ban also took effect on 7/1/16 for leaf & yard debris and clean wood. **Product Stewardship.** As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for electronic waste (E-Waste), fluorescent light bulbs, and waste paint, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are no longer wanted. In 2015, Vermont made history by becoming the first state in the U.S. to enact an EPR recycling law for primary cell batteries. Single-use household battery manufacturers that sell or manufacture their products in Vermont were required to plan, implement and manage a statewide battery collection program by 1/1/16. The District Transfer Station is a Collector under this program. **Recycling.** As of September, the Transfer Station received 1,270 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2016, 19 member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website. **Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. As of 9/1/16, the Sheriff's office investigated 25 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 13.44 tons of roadside trash, 7.29 tons of tires, 11 auto batteries, 2 fluorescent bulbs, 28 E-Waste items, and 5 appliances, for a total economic benefit to its member towns of \$2,882.

### 2017 Budget

The District adopted a 2017 Annual Budget of \$2,989,316, a 6% increase over the 2016 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW and C&D. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2017.** For a copy of the full 2016 Annual Report, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

# Addison County Regional Planning Commission

14 Seminary Street

Middlebury, VT 05753

www.acrpc.org

Phone: 802.388.3141

Fax: 802.388.0038

## Annual Report –Year End June 30, 2016

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2016 fiscal year:

### Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

### Educational Meetings and Grants

- Hosted educational workshops, Zoning Administrators Roundtables and monthly public meetings on a wide variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.

### Emergency Planning

- Worked with Addison County's Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted "Local Emergency Managers Roundtables" to provide coordination among members.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted in development of hazard mitigation plans for the towns of Cornwall, Bridport, Middlebury, Leicester, Ferrisburgh, Monkton, and Panton
- Confirmed ERAF status and assisted communities in attaining compliance.

### Energy Planning:

- Assisted towns in strengthening their energy plans by adding concrete goals, strategies and policies for solar siting.
- Participated as a member of the Governor's Solar Siting Committee
- Worked with the legislature to help craft Act 174, providing more voice to municipal plans in the Section 248 process.

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee's work on regional priorities and municipal planning studies.
- Supported Addison County Transit Resources by providing leadership and technical support.
- Worked with municipalities to produce highway structures inventories of all local roads in the region.
- Performed traffic counts and safety inventories on unsignalized intersections for several municipalities.
- Assisted Towns with enhancement, park and ride and stormwater grants.
- Served as a Municipal Project Manager for town sidewalk construction projects.
- Sponsored town transportation studies, planning and supported municipal capital budget development

### Natural Resources Planning

- Actively support the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support forest stewardship resource planning.
- Participated on the Lake Champlain Basin Program technical advisory committee.
- Provided educational outreach regarding the Vermont Clean Water Act

Addison  
Lincoln  
Salisbury

Bridport  
Middlebury  
Shoreham

Bristol  
Monkton  
Starksboro

Cornwall  
New Haven  
Vergennes

Ferrisburgh  
Orwell  
Waltham

Goshen  
Panton  
Weybridge

Leicester  
Ripton  
Whiting



**For Vergennes Report 2017  
Bixby Memorial Library.**

Bixby Library offers the traditional library services of lending books and other materials as well as providing regular educational programs for adults and children. In our recent fiscal year Bixby cardholders borrowed more than 34,114 books, CDs and DVDs and over 2,900 e-books and audio books were downloaded to personal devices using Bixby Library cards. Usage of library computers totaled over 1665 hours and countless people accessed the Wi-Fi that Bixby provides to the community 24/7. With your Bixby card free online classes and foreign language programs are available through the Vermont Department of Libraries as well as vetted databases on a huge variety of subjects.

The library provides space to nonprofit organizations who offer services to residents of our five towns in order to make their services available locally. Last year these included RSVP free tax preparation for seniors, Vermont Adult Learning literacy tutoring and English as a Second Language classes. Bixby also supports the RSVP Tax Prep Program by loaning laptop computers to volunteer preparers during the tax season. Local committees such as the ANWSD Community Engagement Committee regularly use Bixby Library as a central meeting space.

We continue to develop our programs to meet the needs and requests of our five-town residents. A few recent highlights:

- “HomeCard,” was introduced. This allows all Bixby Library card holders to check out books and materials from 21 other Vermont libraries free of charge. Several of these libraries are conveniently located for residents who regularly commute to Chittenden County for work.
- Bixby Youth Services Librarian increased outreach to area schools and preschools, promoting childhood literacy and providing support for area educators. New emphasis is being placed on STEM skills.
- Two Bixby Library writers groups who meet weekly began an Addison County literary magazine to encourage local writers. They were able to secure foundation funding for the project.
- Bixby’s Interlibrary Loan program provided books for several local book discussion groups and doubled the number of books being ordered for residents of our five towns this year.
- We increased the number of basic computer tutorials provided by the Adult Services Librarian and offer tutorials for multiple levels of computer literacy.
- Bixby is in the process of digitizing our VHS and VUHS Yearbook collection in order to make it available beyond library walls.
- Research and organization of local artifacts and one-of-a-kind documents reflecting our local heritage continued.

We are always on the lookout for new ways to be efficient and creative with the resources that we have while providing services that are meaningful to the residents who support us. Our many volunteers help us accomplish what we do and we actively fundraise to support the operating budget. We thank the city of Vergennes for your support and invite everyone to visit the library! For more information please visit [www.BixbyLibrary.org](http://www.BixbyLibrary.org) or call us at 877-2211 with your concerns and suggestions. Vergennes representatives on the Bixby board are Catherine Brooks, Andrew Fritz and Peter Welch.

## 2016 Vital Records

If you have a family member that was married, born, or died during 2016 and you do not find your family member listed in the vital records, please contact the City Clerk so the appropriate certificate can be located and filed in the City records. Excluding marriages, your family member had to have been a Vergennes resident at the time the event occurred or the event had to have occurred in the City.

### CIVIL MARRIAGES

### DATE

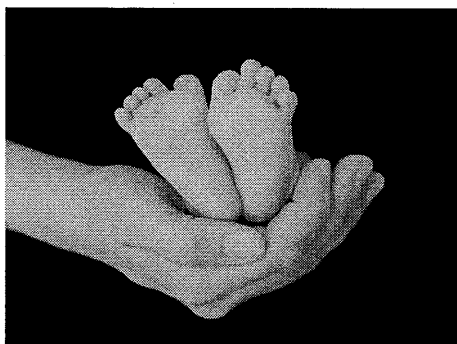
Adams, Benjamin and Jessica Sanborn	12/26/16
Aleman, Jonathan and Brianna Kelly	08/27/16
Bond, Anthony and Kristina Eells	06/25/16
Booska, Joseph and Anne O'Brien	08/27/16
Brooks, Jeremy and Jesse Hendee	08/19/16
Covey, Jason and Jodi Farnsworth	01/16/16
Foster, Jonas and Amanda Delphia	01/09/16
Fritz, Jeffrey and Andrew Fritz	07/09/16
Goucher, Kyle and Catherine Paquette	09/24/16
Habbyshaw, David and Kimberly LaFoy	08/27/16
Hobbs Jr., Wayne and Michael Lenhart	09/16/16
Keimer, Jeffrey and Alexandra Daut	09/03/16
Kennison, Danielle and Tracy Ashley	07/16/16
Larsen, Thomas and Samantha Williams	01/01/16
Loven, Lee and Amber Mahrt	08/19/16
Lundberg, Evan and Sarah Sleeper	03/21/16
Morgan, Kevin and Julie Leone	03/19/16
Olmstead, Eric and Sophie Bauer	06/04/16
Paul, Raymond and Allyson Saunders	08/20/16
Paulsen, Benjamin and Hope Lemieux	10/01/16
Pendleton, Gabriel and Chloe Joule	01/30/16
Rheaume, Eric and Chelsea Vincent	05/07/16
Robinson, Christopher and Shannon Brooks	08/13/16
Russett, Lukas and Alison Bourdon	06/16/16
Schulitz, Kurt and Kristyn Brady	05/07/16
Smith Jr., Robert and Debbi Sheehan	01/30/16
Solinger, John and Catherine Flynn	09/10/16
Stone, Christopher and Jacqueline Smith	05/28/16
Strong Jr., Michael and Melissa Brown	05/28/16
Swan, Candice and Elizabeth Doner	12/17/16
Swenor, Thomas and Kimberly Pratt	09/24/16
Townsend Sr., Alan and Marie Briscoe	06/07/16
Wildasin, Edward and Amanda Martell	05/26/16





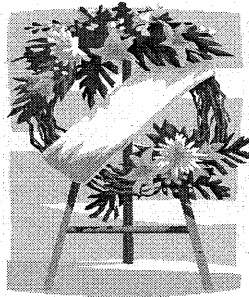
## BIRTHS

<u>CHILD'S NAME</u>	<u>DATE</u>	<u>PARENTS</u>
Badger, Owen Gerritt	07/21/16	Badger III, John and Megan Cathrall
Birkett, Sawyer Joseph	03/15/16	Birkett, Ian and Katie Hatch
Bushey, Olivia Lee	11/04/16	Bushey, Wyeth and Jaclyn Schoonmaker
Carrera-Beuhler, Harrison Michael	09/21/16	Beuhler, Christopher and Margaret Carrera-Bly
Covey, Bailey James	10/27/16	Covey, Jason and Jodi Andersen
Curtis, Lucas Albert	02/17/16	Curtis, Erica
Desjardin, Scarlett Rose	01/25/16	Desjardin, Kevin and Jennipher LaDeau
Emayavaran, Nila	02/23/16	Pandarakutty, Emayavaran and Archana Vanitha
Faber, Wesson Anthony Michael	11/17/16	Faber, Nicholas and Aaron Clodgo
Field, Bryna Rayne	06/09/16	Field, Arthur and Jayne Luther
Kennedy, Lachlan Alexander	01/25/16	Kennedy, Michael and Alyson Martell
Lavallee, Cayson Thomas	04/29/16	Lavallee, Alisha
Ledoux, Jack Thomas	10/17/16	Ledoux, Brian and Alexis Quesnel
Lehtonen, Ilona Marie	12/17/16	Lehtonen, Stephanie and Heather Lehtonen
Martell, Israel William	01/09/16	Martell, Kori and Amber LaFountain
McCarrick Jr, James Owen	10/29/16	McCarrick, James and Caitlin MacIntire
Meehan, Ambellina Elizabeth	02/14/16	Meehan, Daniel and Jennifer Brouillette
Mitchell, Harper Elizabeth	06/20/16	Mitchell, William and Kara Norton
Morrill, Evangeline Allison	06/01/16	Morrill, Keith and Devon Drewes
Mott, Payton Corey Steven	09/26/16	Dugan, Stephanie
O'Brien-Billings, Walker Nash	04/29/16	Billings, Lauren and Dana O'Brien
Paulsen, Aria Grace	11/06/16	Paulsen, Benjamin and Hope Lemieux
Peacock, Elliot James	08/24/16	Peacock, Duane and April Jenkins
Porter, Bentley James	07/06/16	Porter, Lisa
Prime, Layla Belle	05/10/16	Prime, Cody and Amber Hayes
Sherman, Molly Joan	06/15/16	Sherman, Joshua and Rebecca Alger
Strong, Odin Dwight	10/23/16	Strong Jr, Michael and Melissa Brown



## DEATHS

<u>NAME</u>	<u>DATE</u>	<u>AGE</u>
Badger, Meril F.	03/02/16	68
Barrows, Helen M.	03/14/16	74
Burlock, Helen J.	03/29/16	86
Ciociola, Ernest P.	10/02/16	89
Dauray Jr., Albert J.	06/10/16	88
Fleming, Susan L.	09/23/16	62
Hurd, Virginia M.	05/21/16	92
Jackson, Earl R.	05/25/16	80
Larrabee, Rebecca M.	05/14/16	87
Morris Sr., Robert W.	02/02/16	93
Myers, Elizabeth A.	10/01/16	83
Osgood, Lois V.	08/22/16	96
Pettersen, Thor B.	02/26/16	90
Pidgeon, Ronald E.	04/04/16	78
Quigley Jr., William F.	12/23/16	86
Rheaume, Robert D.	11/17/16	63
Steadman Jr., William L.	03/18/16	81
Tarte, Rena E.	12/30/16	85
Therrien, Douglas E.	03/30/16	66



## DOG AND WOLF-HYBRID OWNERS

Any person who owns or keeps a dog or wolf-hybrid over four months old must annually on or before April 1st license their dog or wolf-hybrid in the office of the City Clerk. Before the license can be issued, a current rabies vaccination certificate must be filed with the Clerk. The license fee is \$4.00 for each neutered/spayed dog or wolf-hybrid and \$8.00 for each dog or wolf-hybrid. In addition to the license fee, the municipal Clerk shall assess a \$5.00 fee for each license sold that will be forwarded to the State Treasurer to be used for a rabies control program and a spaying/neutering program. If an owner neglects to license their dog or wolf-hybrid by April 1st, it must be obtained for that license year by paying a fee of fifty percent in excess of that otherwise required. The owner of a dog or wolf-hybrid who fails to follow the requirements of the law shall be fined an amount not to exceed \$250.00.

No person shall allow a dog or wolf-hybrid to run at large in an "uncontrolled manner" within the city limits of the City of Vergennes. An "uncontrolled manner" shall mean a dog or wolf-hybrid that is not (1) on a leash, (2) on the property of the owner, or (3) under the immediate control of its owner or a competent and responsible attendant.

Any dog(s) or wolf-hybrid(s) causing a disturbance such as excessive barking as to disturb the public peace or defecating on premises other than the animal's owner (unless the owner or another individual in control of the animal removes such deposit immediately) shall be considered a public nuisance and the owner will be liable for prosecution under the penalties prescribed in the ordinance.

A dog or wolf-hybrid found to be running at large shall be delivered to the pound. The pound will notify the dog's or wolf-hybrid's owner if the dog or wolf-hybrid is licensed. The dog or wolf-hybrid shall be held five days after the owner is notified. If the dog or wolf-hybrid is unlicensed, the pound will still hold the dog or wolf-hybrid for five days. If an owner does not claim the dog or wolf-hybrid within the five-days it shall be considered abandoned and ownership of said animal shall be that of the City for the purposes of disposition.

No dog or wolf-hybrid shall be released from the pound until it is properly vaccinated. Each person claiming a dog or wolf-hybrid from the pound shall pay to the City a fine of \$30.00 plus any boarding fees or charges invoiced by the pound keeper to the City associated with the impounded dog or wolf-hybrid. Fees and charges shall be paid to the City Treasurer within 30-days notice.

If you see a dog or wolf-hybrid running loose in violation of the City's Dog Ordinance, or have a complaint you would like to file, contact the Vergennes Police Department at 877-2201.

To protect yourself against rabies, do not pick up or touch wild animals or strays; make sure all your family pets get rabies shots; report unknown or strangely behaving animals to the Vergennes Police Department (if wild animals are involved, contact a game warden); do not feed your pets outside; fasten trash can lids tightly; keep your pets indoors at night; and wear protective gloves when handling a pet that has been involved with a wild or stray animal. If an animal bites you, you need to wash the bite wound with soap and warm water for five minutes. You should also try to capture the animal, as you are more likely to need rabies shots if the animal cannot be found. This bite should be reported to your doctor and the City Health Officer and you should follow their instructions. If you have additional questions, you may call the Vermont Rabies Hotline at 1-800-4-RABIES. For everyone's safety and protection, the City is strengthening its efforts ensuring that all dogs and wolf-hybrids harbored within the city limits are registered in the City Clerk's office. **Is your dog or wolf-hybrid listed here for the 2016 license year?**

**A RABIES CLINIC FOR DOGS AND CATS IS SCHEDULED FOR MONDAY, MARCH 13, 2017 FROM 5:30 P.M. UNTIL 7:30 P.M. AT VERGENNES ANIMAL HOSPITAL LOCATED AT 20 MAIN STREET. A CASH FEE OF \$15 PER ANIMAL WILL BE CHARGED. DOGS MUST BE ON LEASHES AND CATS MUST BE IN CARRIERS.**

ADAMS JESSICA	14 MOUNTAIN VIEW LANE	GRACIE	CASEY LISA	31 EAST STREET	HARRY
ADAMS JESSICA	14 MOUNTAIN VIEW LANE	REMMINGTON	CASEY MELISSA & TIM	19 SCOVEL LANE	HONEY
ANGIER ELISABETH	92 SO WATER STREET	PENNY	CATCHAPAW RICHARD	194 GREEN STREET	OTTO
AUNCHMAN, BRITTANY	33 NORTH MAPLE ST	INDIKA	CAUM CATHERINE	163 SO MAPLE STREET	BRADY
AUSTIN RICHARD	103 MAIN STREET APT B	CAMILLE	CHABOT LYNNE	23 SO MAPLE STREET	FERN
AUSTIN RICHARD	103 MAIN STREET APT B	KOALANI	CHAPUT MELANIE	18 SUNSET DRIVE	NACHO
BADORE HAROLD & LESLIE	18 NO MAPLE STREET	TIKI	CHAPUT MELANIE	18 SUNSET DRIVE	PHOEBE
BAGLEY DAN & KAREN	112 PANTON ROAD	SAGE	CHARBONNEAU HAROLD	35 MONKTON ROAD	MALIBU
BAGLEY KAREN	112 PANTON ROAD	HUNTER	CHARBONNEAU JACKIE	7 SECOND STREET	EDDIE
BAGLEY KAREN	112 PANTON ROAD	JAZZI	CHASE JANTHONI	19 VICTORY STREET	LEROY
BAKER JOHN	27 FIRST STREET	RED	CHILDERS BARBARA	100 SO WATER STREET	TY
BALLOU DOUGLAS	12 WALKER AVE APT 1	JUNIPER	CLARK PATRICIA	36 MACDONOUGH DRIVE	BELLE
BARGIEL MARY	94 WEST MAIN STREET	LADDIE BOY	CLARK STEVE	100 GREEN STREET	LIBBY
BARLOWE JANE	12 NORTH STREET	CHESTER	CLARK SUSAN	96 WEST MAIN STREET	SAMMY
BARLOWE JANE	12 NORTH STREET	CIDER	CLEARY JULIE	37 WEST MAIN STREET	SAMMY
BARR AMY	74 SOUTH MAPLE STREET	QUINCY	CLIFFORD KAREN	2 SUNSET DRIVE	ADDISON
BARROWS DAVID & CARRIE	14 SUNSET DRIVE	SCHERZER	CLOUTIER MAGGIE	156 SO MAPLE STREET	BENSON
BARROWS DAVID & CARRIE	14 SUNSET DRIVE	SCHILLING	COBURN REBECCA	38 SOUTH WATER STREET	LILLY
BECHER JAMIE	27 MOUNTAIN VIEW LANE	GRETCHEN	COLBY SIMONE	13 FIRST STREET	MOLLY
BECHER JEFF	27 MOUNTAIN VIEW LANE	TALLULAH	CONANT NANCY	60 GREEN STREET	MARIO
BECHER JEFF	27 MOUNTAIN VIEW LANE	DONZI	CONANT NANCY	60 GREEN STREET	DESMOND
BECHER JAMIE	27 MOUNTAIN VIEW LANE	GRETCHEN	COUSINO GREG	8 FIRST STREET	AVERY
BECHER LOGAN	29 MAIN STREET	TUMI	COUSINO PAM	132 SO MAPLE STREET	BANJO
BELL BRENDA	18 SCHOOL STREET	ASHER	CROSSMAN BRIAN	17 COMFORT HILL	TACOMA
BELTRAN JULIO	96 MAIN STREET APT B	BARNEY	CROWELL HILARY	123 WEST MAIN STREET	ADDISON
BENTON BETSY	300 MAIN STREET C	MAISIE	CROWELL RICHARD	123 WEST MAIN STREET	ISABELLA
BENTON ELIZA	29 SO MAPLE STREET	NOODLE	CROWLEY HEATHER	170 GREEN STREET	JAKE
BENTON ELIZA	29 SO MAPLE STREET	BEACH	CUNNINGHAM LEIGH	22 NEW HAVEN ROAD	MALCOMB
BENTON KRISTIN	300 MAIN STREET B	LUCY	CURRIER RHONDA	297 MAIN STREET	CANDY
BENTON KRISTIN	300 MAIN STREET B	MILO	CURTIS JAY	21 BOWMAN ROAD	CAMO
BERRY RICK	91 MAIN ST UNIT D	OSCAR	CURTIS NICK	14 SECOND STREET	BERKLEY
BERTRAND SHERRI	40 WEST MAIN STREET	HARLEY	D'ANDREA HEIDI	31 WEST MAIN STREET	QUINN
BERTRAND LOWELL	40 WEST MAIN STREET	EMMA	DANYOW JACOB	23 SUNSET DRIVE	DALY
BESSETTE DAVE	34 BOWMAN ROAD	NOLA	DANYOW LEE	6 GREEN MEADOW ACRES	OTIS
BIRKETT KATIE	26 MOUNTAIN VIEW LANE	BRUIN	DEGRAAF NICKI	1B COUNTRY COMMONS	MOLLY
BIRONG DANELLE	51 SOUTH MAPLE STREET	LUNA	DELISLE LYNETTE	14 VICTORY STREET	BOGEY
BLAISE JOANN	130 GREEN STREET	BERNARD	DELISLE PENNY	121 WEST MAIN STREET	SOPHIE
BLAISE JOANN	130 GREEN STREET	CK	DELISLE MARK	121 WEST MAIN STREET	DAKOTA
BOOSKA JOSEPH	8 BOOSKA COURT	SUNNY	DELORME MERRILYNN	5 FIRST STREET	REGGIE
BOOSKA JOSEPH	8 BOOSKA COURT	MANGO	DELPHIA CHUCK	16 WEST MAIN STREET	ANGEL
BOOSKA JOSEPH	8 BOOSKA COURT	PETEY	DELPHIA CHUCK	16 WEST MAIN STREET	FALKOR
BOSWORTH JANICE	6 BOWMAN ROAD	BEA	DEMATTIS HANNAH	21 SCHOOL STREET	ANGEL
BOSWORTH JANICE	6 BOWMAN ROAD	STELLA	DEMATTIS TOM	21 SCHOOL STREET	MOLLY
BOTALA JACKIE	31 BOOTH WOODS	BEAR	DEMERS WAYNE	10 PANTON ROAD	JASPER
BOUGOR AMY	7 MAPLE MANOR	BELLA	DESJADON CATHY	38 BOWMAN ROAD	ALLIE
BOYCE STEVE	14 PANTON ROAD	SHAGGYDOG	DESJARDIN DONNA	67 GREEN STREET	FAWN
BRACE LESTER	15 HILLSIDE DRIVE	JASPER	DEYETTE ROBERT	23 MAPLE MANOR	SHEDDER
BRADFORD SASHA	49 WEST MAIN STREET	BRUNO	DION CHRIS	154 SO MAPLE STREET	RUM
BRINKMAN JUDY	24 VICTORY STREET	DELILAH	DION CHRIS	154 SO MAPLE STREET	LEXI
BRINKMAN KELLY	17 NEW HAVEN ROAD	ZANDER	DONOVAN DARREN	48 EAST STREET	LOLA
BROOKS TARA	11 THIRD STREET	BELLE	DONOVAN KATE	124 SO MAPLE STREET	ASHA
BROUILLETTE ROGER	22 SCHOOL STREET	BUDDY	DONOVAN KATE	124 SO MAPLE STREET	BUTSU
BROWN BILL & SHARON	118 PANTON ROAD	MELODY	DONOVAN KATE	124 SO MAPLE STREET	GIBSON
BROWN BILL & SHARON	118 PANTON ROAD	ROCKO	DUFRESNE AUTUMN	50 MACDONOUGH DRIVE	MAIYOU
BROWN BILL & SHARON	118 PANTON ROAD	CABELA	DUFRESNE AUTUMN	50 MACDONOUGH DRIVE	MOKUME
BROWN SEAN	47 SO WATER STREET	NIKO	DUFRESNE AUTUMN	50 MACDONOUGH DRIVE	FREYJA
BURBO JOE & TAMMY	279 MAIN STREET	TEDDY	DUGAN ALETA	43 NEW HAVEN RD	ZEUS
BURDICK GREG	7 GREEN MEADOW ACRES	MOLLY	DUGGENTO NINA	19 WEST MAIN STREET	OLIVIA
BURLOCK EVELYN	25 WEST MAIN STREET	DAISY	DUKETTE DENISE	96 SO WATER STREET	DAKOTA
BURLOCK EVELYN	25 WEST MAIN STREET	SHADOW	EMERSON DEB	98 WEST MAIN STREET	OZZIE
BURT RALPH	60 NEW HAVEN ROAD	FRESCA	ERIKSEN DALE	24 MEADOW LANE	ROX
BURT RALPH	60 NEW HAVEN ROAD	MAGGIE	ERIKSEN DALE	24 MEADOW LANE	NORA
BUSHEY BRITTANY	24 MOUNTAIN VIEW LANE	HONEY	FALLON PETE	12 WHITE STREET	ANNIE
BUSHEY WAYNE	176 SO MAPLE STREET	ZOE	FARRELL BETHANY	6 SUNSET DRIVE	GINGER
CARLTON GREGORY	54 MACDONOUGH DRIVE	HIRO	FERLAND CAITLIN	93 MAIN STREET	ANNIE
CARLTON GREGORY	54 MACDONOUGH DRIVE	SUMO	FERLAND CAITLIN	93 MAIN STREET	ALEX
CARLTON GREGORY	54 MACDONOUGH DRIVE	IZZIE	FIELD MICHAEL	57 NEW HAVEN ROAD	OTIS
CASE LORI & ROY	60A MAIN STREET	COSMO	FISH BILL	63 SO MAPLE STREET	KUZCO

FLEMINGS SUKEY	29 BOOTH WOODS	PETUNIA	KINGSLEY JASON	55 BOOTH WOODS	JORDI
FLYNN ASHLIE	19 SO MAPLE STREET	JANE	KITTREDGE SETH	28 THOMAS CIRCLE	DRAKE
FORTUNE JEFFREY	40 MONKTON ROAD	LEXI	KOENIG MARK	58 SO WATER STREET	CRUZE
FORTUNE RYAN	43 NEW HAVEN RD	COOPER	LABERGE SUSAN	19 BOOTH WOODS	LITTLE GY
FOUNTAIN-PROVOST TOM	99 SO WATER STREET	ISABELLE	LABERGE SUSAN	19 BOOTH WOODS	LIBBY
FOUNTAIN-PROVOST TOM	99 SO WATER STREET	MILLIE	LABERGE SUSAN	19 BOOTH WOODS	MOLLY
FOUNTAIN-PROVOST TOM	99 SO WATER STREET	NANNY	LABERGE SUSAN	19 BOOTH WOODS	ME TOO
FOUNTAIN-PROVOST TOM	99 SO WATER STREET	ELISE	LABERGE SUSAN	19 BOOTH WOODS	CANDY
FRANCIS SHANNON	25 MAPLE MANOR	FOXIE	LABERGE SUSAN	19 BOOTH WOODS	TEDDY
FRANCIS SHANNON	25 MAPLE MANOR	TUCKER	LABERGE SUSAN	19 BOOTH WOODS	CRACKER JACK
FRASER BRIAN	30 BOOTH WOODS	BRUNO	LABERGE SUSAN	19 BOOTH WOODS	ALLIE
FREEDNER REBECCA	95 SO WATER STREET	ROMAN	LAPELL LORRIE	17 HILLSIDE ACRES	BRINKLEY
FRITZ JEFF	76 MAIN STREET	ROSS	LAROSE DORIS & REG	13 WALKER AVE APT #2	MAGGIE
FRITZ JEFF	76 MAIN STREET	SHELBY	LARROW TONYA	21 FIRST STREET	RUSTY
FRITZ JEFF	76 MAIN STREET	CHARLOTTE	LARSON SARAH	8 SCHOOL STREET	VINNY
FULLER CHRIS	25 HOPKINS ROAD	COCO	LAWRENCE JANE	81 WEST MAIN STREET	LADY HOPE
FULLER ROBERT	61 NEW HAVEN ROAD	DAWN	LAWRENCE KATHI	81 WEST MAIN STREET	ABIGAL JANE
GAGNON ANNA	23 BOOTH WOODS	CLOVER	LEACH EILEEN	72 MEIGS ROAD	BAXTER
GAINES MARY	68 MAIN STREET	LIAKA	LEACH SARAH	71 WEST MAIN STREET	LEMON DROP
GAINES SCOTT	68 MAIN STREET	KATIE	LEAVIT JOHN	9 HIGH STREET	OLIVER
GALLANT LEONA	50 ARMORY LANE APT 2	LUCY	LEBLANC ROBIN	40 BOWMAN ROAD	STELLA
GAULIN BRENDA	110 PANTON ROAD	PEANUT	LEMAL ARK	18 SO WATER STREET	BELLA
GAULIN BRENDA	110 PANTON ROAD	SHILOH	LOGEE BRENDA	1 ICE HOUSE COURT	ANDE
GAULIN BRENDA	110 PANTON ROAD	MAGGIE	LOVEN DAVID	15 THOMAS CIRCLE	LACEY
GERNANDER JAMES	24 BOWMAN ROAD	RANGER	LOVEN ELIZABETH	9 BATTERY HILL	IKE
GRANT SHERM	17 WEST MAIN STREET	CHARLIE	LOVEN ELIZABETH	9 BATTERY HILL	PAINT
GRANT SHERM	17 WEST MAIN STREET	MAE	LUCIA STEVE & SHARON	21 THOMAS CIRCLE	BELLA
GRANT SHERM	17 WEST MAIN STREET	CODY	LUTHER JEAN	14 THOMAS CIRCLE	MAUDE
GRANT SHERM	17 WEST MAIN STREET	KALYPSO	MACINTIRE BRUCE	47 MAIN STREET	DAISY
GRANT SHERM	17 WEST MAIN STREET	LUCKY	MAHRT AMBER	5 SECOND STREET	TOBY
GUINNESS AMANDA	16 HILLSIDE DRIVE	COOPER	MAHRT AMBER	5 SECOND STREET	CHICO
HALLOCK SYLVIA	21 SECOND STREET	ZAC	MAPEL CAROL	119 MAIN STREET	BUSTER
HALPIN PETER	7 ICE HOUSE COURT	KIRA	MARDIN APRIL	71 MONKTON ROAD	RUBY
HAMEL CHRISTOPHER	104 GREEN STREET	MACKENZIE	MARDIN APRIL	71 MONKTON ROAD	MAX
HAMEL CHRISTOPHER	104 GREEN STREET	SAM	MARDIN DERRICK	27 THOMAS CIRCLE	OSCAR
HAMEL CHRISTOPHER	104 GREEN STREET	LEROY	MASHAK REBECCA	14 MOUNTAIN VIEW LN	BISCUIT
HAWKINS BETTY	11 BOWMAN ROAD #108	PIXIE	MASHAK REBECCA	14 MOUNTAIN VIEW LN	RUSTY
HAWLEY DOUG	3 THORNWOOD LANE	RUBY	MASSIMO MAURICE	4 BOOSKA COURT	ELE
HAWLEY MEL & LAURIE	120 PANTON ROAD	CHIEF	MAYO CARLA	29 EAST STREET	WOODROW
HAWLEY MEL & LAURIE	120 PANTON ROAD	JADE	MAYO DARREN	17 PANTON ROAD	BEAR
HAYDEN ANITA	282 MAIN STREET	RUFUS	MAYO DARREN	17 PANTON ROAD	CARMELLA
HAYDEN ANITA	282 MAIN STREET	JULES	MCCABE MARGARET	13 WALKER AVE APT #19	BRODIE
HEBERT CLAUDE	53 NEW HAVEN ROAD	CHANCE	MCCONNELL AMY	17 MAPLE MANOR	SHILOH
HEBERT CLAUDE	53 NEW HAVEN ROAD	CHLOE	MCDURFEE PETER	10 SCHOOL STREET	BELLA
HOFFMAN AMY	164 GREEN STREET	DARLA	MCGUIRE ALEXANDRIA	27 UNION STREET	THUNDERDOG
HOFFMANN CANDACE	191 GREEN STREET	HONEY	MCKIRRYHER SARA	8 KING STREET	MOLLY
HUCKABAY LUCIE	78 SOUTH WATER STREET	SAM	MCLEAN ORNAN	20 UNION STREET	PACO
HUCKABAY LUCIE	78 SOUTH WATER STREET	WILLIE	MEADER PAULETTE	33 BOOTH WOODS	LEAH
HUNT WENDY	13 WHITE STREET	BAILEY	MEADER PAULETTE	33 BOOTH WOODS	TUCKER
HUNT ROBERT & WENDY	13 WHITE STREET	LUCY	MEADER PAULETTE	33 BOOTH WOODS	CODI
HUPPUCH ANNA L	188 GREEN STREET APT 1	DAVID	MEADER PAULETTE	33 BOOTH WOODS	JIMMY MAC
JACKMAN MYRLE	36 BOWMAN ROAD	COOPER	MEADER PAULETTE	33 BOOTH WOODS	LUCY
JACKSON-DONNELLY LYNN	8 GREEN MEADOW ACRES	SOPHIE	MESSINGER ANNE	3 ICE HOUSE COURT	BAILEY
JAMIESON LEAH	17 SCHOOL STREET	ANDY	MESSINGER ANNE	3 ICE HOUSE COURT	DRAKE
JEROME CHRIS	13 SECOND STREET	REMMY	MILLER LINETTE	224 MAIN ST APT 6	DAISY
JEROME HEATHER	202 SO MAPLE STREET	SAMSON	MITCHELL BETSY	24 WEST STREET	SADIE
JEROME HEATHER	202 SO MAPLE STREET	MAYA	MORSE LENORE	4 MAPLE MANOR	MUFFIN
JEWELL LAUREL	12 HILLSIDE DRIVE	ANGEL	MORSE WENDELL	7 COURTNEY DRIVE	KIRBY
JEWETT TAMMY	20 THOMAS CIRCLE	COPPER	MULLIN JASON	3 HOPKINS ROAD	MOBY
JOHANNESSON-FORGIT	17 NORTH MAPLE STREET	QUINN	MURPHY LAURIE	20 FIRST STREET	GEORGIA
JOHANNESSON-FORGIT	17 NORTH MAPLE STREET	DELANEY	NARY CODY	50 NEW HAVEN ROAD	DODGER
JOHNSON BONNI	20 EAST STREET	ZOEY	NELSON STEVE	19 SO WATER STREET	ROSCOE
JOHNSON BONNI	20 EAST STREET	KATIE	NEWTON BRENT	70 MEIGS ROAD	TIMMY
JOHNSON TIFFANY	22 THOMAS CIRCLE	SIERRA	NEWTON BRENT	70 MEIGS ROAD	CHLOE
JUNE JACKIE	30 BOOTH WOODS	RILEY	NEWTON BRENT	70 MEIGS ROAD	PRADA
KANE MICHAEL	31 SOUTH WATER STREET	LIZZIE	NEWTON BRENT	70 MEIGS ROAD	ARMANI
KILBURN PAULA	9 MEADOW LANE	OSCAR	NEWTON BRENT	70 MEIGS ROAD	COCOA
KILLON BILL	7 EAST STREET	DAISY	NILL EDDIE	19 EAST STREET	PANZER
KINGSLEY JASON	55 BOOTH WOODS	PEPPER	NILL RENE	19 EAST STREET	MUYO

NILL RENE	19 EAST STREET	RYOKO	RUSSELL ELAINE	15 COURTNEY DRIVE	MARLEY
NILL RENE	19 EAST STREET	WASHU	RUSSELL JASON	28 BOWMAN ROAD	BECKETT
NIMBLETT NATHAN	54 NORTH STREET	SOPHIE	RUSSETT KIMBERLEE	25 BOOTH WOODS	HIGGINS
NIMBLETT NATHAN	54 NORTH STREET	TITAN	SAFFORD MICHAEL	21 BOOTH WOODS	SIENNA
NIMBLETT RENEE	54 NORTH STREET	SARGE	SALTUS JAYNE	16 MOUNTAIN VIEW LANE	SASHA
NORTON PHYLLIS	2 MAPLE MANOR	CHEYENNE	SCHONDUBE AARON	2 PROSPECT STREET	FRISCO
NORTON JR. SPENCER	4 CRESCENT DRIVE	CHAMP	SCHOONMAKER JACLYN	24 THOMAS CIRCLE	TEEDO
O'BOYLE-PALMER KIM	42 EAST STREET	BODE	SCHOONMAKER WILLIAM	24 THOMAS CIRCLE	DUNCAN
O'DONNELL APRIL	25 BOOTH WOODS	PURIEL	SCHOONMAKER WILLIAM	24 THOMAS CIRCLE	LOGAN
OSHA BRIAN	39 WEST STREET	ROXI	SCOTT BONNIE	80 MAIN STREET	ROCKY
OUELLETTE MARISSA	114 MAIN STREET	GAUGE	SCOTT BONNIE	80 MAIN STREET	LONDON
OUELLETTE MARISSA	114 MAIN STREET	LOLA	SCOTT DIANNE	184 SO MAPLE STREET	GUNTHER
OUELLETTE RANDALL	29 NEW HAVEN ROAD	BELLA	SCOTT JAMES	184 SOUTH MAPLE STREET	AMOS
OUELLETTE RANDALL	29 NEW HAVEN ROAD	TITAN	SCOTT RYAN	10 PANTON ROAD	BETTIE
PALIN MARY	3 MEADOW LANE	COOPER	SCRIBNER LESLIE	21 UNION STREET	LIZA
PALIN MARY	3 MEADOW LANE	DROOPY	SCRIBNER LESLIE	21 UNION STREET	TRIPP
PAQUIN ADAM	40 BOOTH WOODS	TUPPER	SHADROUI MAGGIE	18 MOUNTAIN VIEW LANE	CHARLOTTE
PAQUIN STACY	114 MAIN STREET APT B	TUCKER	SHERE NIEVE	41 SOUTH WATER STREET	ELLY
PARTINGTON BEVERLY	24 COMFORT HILL	GUS	SHIRAH CARRIE	91 MAIN STREET APT A	KODA
PATNODE ANGELA	48 MACDONOUGH DRIVE	SADIE	SHUGART JASON	11 BOWMAN RD UNIT 107	COHEN
PATNODE ANGELA	48 MACDONOUGH DRIVE	BENTLEY	SHUGART JASON	11 BOWMAN RD UNIT 107	MAIZIE
PEDDIE DON	5 MEADOWBROOK ROAD	NELLIE	SIMONS HEATHER	35 SCHOOL STREET	AUGIE
PERRY RENNY & LYNNE	4 MEADOWBROOK ROAD	JAKE	SIMONS HEATHER	35 SCHOOL STREET	LILLY
PERYEA BILLIE-JO	7 THIRD STREET	PUDDIN	SKELDON JULIA	10 MEADOW LANE	COOKIE
PIPER KOREEN	17 VICTORY STREET	CODY	SKELDON JULIA	10 MEADOW LANE	REBEL
PIPER KOREEN	17 VICTORY STREET	POSH	SLEEPER JEANNETTE	125 GREEN STREET	DUNCAN
PLOOF JORDAN	24 SO MAPLE STREET	JAKE	SLEEPER JEANNETTE	125 GREEN STREET	MIA
POQUETTE LINETTE	90 COMFORT HILL	TOBIAS	SMITH BRUCE	135 SOUTH MAPLE STREET	CIDER
POQUETTE LINETTE	90 COMFORT HILL	CARLI	SMITH-TUCKER DIANNE	5 ELM STREET	GRACE
POQUETTE LINETTE	90 COMFORT HILL	BEATRIS	SNEED LOUISE	50 ARMORY LANE #101	WINCHESTER
POQUETTE LINETTE	90 COMFORT HILL	LEGEND	STANSBERRY MAVIS	19 FIRST STREET	DIESEL
POQUETTE LINETTE	90 COMFORT HILL	SISTER	STEARNS ABIGAIL	27 THOMAS CIRCLE	KAIA
POQUETTE LINETTE	90 COMFORT HILL	PEEP	STINCHFIELD CHRISTINE	25 THOMAS CIRCLE	TANK
PORTER ANTHONY	13 MAIN STREET	JOSIE	STODDARD THOMAS	43 SO WATER STREET	PACO
POSNER JEANNE	164 GREEN STREET	ANNIE	STODDARD THOMAS	43 SOUTH WATER STREET	MAJOR
PRIME PATTY	25 VICTORY STREET	EMMA	STONE MICHAEL	24 MONKTON ROAD	PRINCESS
QUIGLEY MICHAEL	10 SUNSET DRIVE	SPENCER	STROUP JOHN	71 GREEN STREET	GUS
QUIGLEY KAREN & MICHAEL	10 SUNSET DRIVE	ROXIE	SULLIVAN JAMES	11 SCHOOL STREET	BOOMER
QUIGLEY KAREN & MICHAEL	10 SUNSET DRIVE	HENRY	SULLIVAN TAMMY	42 BOWMAN ROAD	PIPER
QUIGLEY MICHAEL	10 SUNSET DRIVE	VICTORIA	SWENOR HELEN	97 GREEN STREET	LUCY
QUIGLEY KAREN & MICHAEL	10 SUNSET DRIVE	BELLA	TEMBREULL TRACY	196 SO MAPLE STREET	GINNY
RATKOVITS STEVEN	22 SUNSET DRIVE	BOSTON	TERRY JEFF	29 MONKTON ROAD	SAGE
RELYEA AMANDA	182 GREEN STREET	DIESEL	TERRY JEFF & JACKIE	29 MONKTON ROAD	PIPER
REYNOLDS KAREN	17 WEST MAIN STREET	LYLA	TERRIEN NICOLE	21 SUNSET DRIVE	MOSSY
RHEAUME CHELSEA	18 HILLSIDE ACRES	HARLEY	TERRIEN SUSAN	4 HIGH STREET	JETER
RHEAUME MARIA	5 BOWMAN ROAD UNIT 1	CONNER	THOMAS CHERYL	34 WEST STREET	DAKOTA
RHEAUME MARIA	5 BOWMAN ROAD UNIT 1	RUBY	THOMPSON CAROLYN	75 MAIN STREET	RUSTY
RIVAIT SUSAN	5 UNION STREET	DUKE	THOMPSON HELENE	35 NEW HAVEN ROAD	DOZER
RIVAIT SUSAN	5 UNION STREET	MOLLY	THOMPSON MICHAEL	35 NEW HAVEN ROAD	DIEGO
RIVERS AMY	15 BOOTH WOODS	BRUCE	TISBERT BRIANNE	114 MAIN STREET APT B	WILLOW
RIVERS AMY	15 BOOTH WOODS	ANNIE	TOMSUDEN MORGAN	48 MACDONOUGH DRIVE	RAMPAGE
RIVERS AMY	15 BOOTH WOODS	KEVIN	TROVILLE CHRISTINE	10 WALKER AVE APT 10	FORREST
RIVERS AMY	15 BOOTH WOODS	LIVVIE	TUCKER DARRELL	55 MAIN STREET	STRAPPAH
RIVERS AMY	15 BOOTH WOODS	LUCY	VEILLEUX NICOLE	45 BOOTH WOODS #5	FINNEGAN
RIVERS AMY	15 BOOTH WOODS	MAGGIE	VORSTVELD WENDY	47 GREEN STREET	DUKE
RIVERS AMY	15 BOOTH WOODS	GRACIE	VORSTVELD WENDY	47 GREEN STREET	HAILEY
RIVERS SUMMER	297 MAIN ST APT 1	MANNIE	VORSTVELD WENDY	47 GREEN STREET	SCAMP
ROBARGE JR CLIFFORD	41 WEST MAIN STREET	FINN	WAGNER MARY	14 PROSPECT STREET	GRIZZLY
ROBERTS DEVAN	7 WEST STREET	AVA	WALSH BILL	82 MAIN STREET	ETHAN
ROSS BEVERLY	17 SECOND STREET	ZEKE	WALSH BILL	82 MAIN STREET	BILLY
ROTAX ARIEL	10 COMFORT HILL	DUKE	WEEKS EARL	96 MAIN STREET APT C	FANG
ROTAX ARIEL	10 COMFORT HILL	SPOT	WINSLOW KIRA	85 SO WATER STREET	WILLA
ROUSSIN TIFFANY & TOM	38 MACDONOUGH DRIVE	LUCIAN	WISELL WILLIAM	14 NO MAPLE STREET	ANNE MIA
ROUSSIN TOM	38 MACDONOUGH DRIVE	KANO	WYMAN MATTHEW	3 SUNSET DRIVE	OSCAR
RULE CLARA	10 WALKER AVE APT 2	LUCY	YANDOW GREG	116 MAIN STREET	QUIGLY
RUSSELL ELAINE	15 COURTNEY DRIVE	LOGAN			



**CITY PAYROLL ACCOUNT**  
**January 1, 2016 through December 31, 2016**

<u>EMPLOYEE</u>	<u>DEPARTMENT</u>	<u>WAGES</u>
Ask, Joseph	Public Works Department - Temporary	\$ 384.00
Aunchman, Miranda	Public Works Department - Temporary	\$ 345.60
Badger, John W., III	Fire Department	\$ 219.00
Barber, Mark	Police Department	\$ 45,888.27
Bearor, Christopher	Administration	\$ 200.00
Bechthold, Jennifer	Swimming Pool	\$ 3,457.50
Benton, William	Administration	\$ 1,600.00
Bertrand, Lowell	Administration	\$ 815.00
Blaser, Andrea	Swimming Pool	\$ 1,872.00
Bourgeois, Nathan	Public Works Department - Temporary	\$ 384.00
Bradford, Dylan	Public Works Department - Temporary	\$ 326.40
Breur, James	Fire Department	\$ 737.00
Brigan, Chandler	Public Works Department - Temporary	\$ 384.00
Brinkman, Cheryl	Administration	\$ 465.00
Broughton, Henry	Administration	\$ 150.00
Broughton, Lucille	Administration	\$ 163.20
Brown, William	Fire Department	\$ 243.00
Burbo, Robert	Fire Department	\$ 951.00
Bushey, Sally	Administration	\$ 48.00
Casey, Liam	Fire Department	\$ 235.00
Castillo, Bradley	Swimming Pool	\$ 6,641.25
Castillo, Christopher	Swimming Pool	\$ 2,125.00
Catchapaw, Richard	Police Department	\$ 280.00
Chabot, Mathew	Administration	\$ 400.00
Champine, Leslie	Fire Department	\$ 121.00
Chaput Jr., Victor R.	Sewer Department	\$ 37,850.50
Chaput Sr., Victor R.	Sewer Department	\$ 56,499.82
Charbonneau, Kevin	Fire Department	\$ 1,421.00
Clark, Brittany	Police Department	\$ 25,856.00
Coburn, John	Administration	\$ 435.00
Coleman, Mason	Police Department	\$ 4,672.00
Collette, Michael	Fire Department	\$ 495.00
Conwright, Andrea	Fire Department	\$ 575.00
Cook, Joshua	Swimming Pool	\$ 2,929.08
Cook, Timothy	Administration	\$ 915.00
Crowley, Matthew	Public Works Department/Fire Department	\$ 44,922.39
Crowley, Patrick	Public Works Department/Fire Department	\$ 53,431.96
Currier, Daniel	Public Works Department - Temporary	\$ 1,597.00
Currier, Trevor	Fire Department	\$ 1,315.00
Daniels, Michael	Fire Department	\$ 1,231.00
Delgadillo, Bethany	Public Works Department - Temporary	\$ 384.00
Delisle, Erika	Swimming Pool	\$ 1,080.00
Desmit, Breanna	Public Works Department - Temporary	\$ 384.00
Devine, Cyrus	Public Works Department - Temporary	\$ 259.20
Devine, Joan	Administration	\$ 55,734.12
DiBiase, David	Fire Department	\$ 620.00
Dion, Christopher	Fire Department	\$ 868.00

**CITY PAYROLL ACCOUNT**  
**January 1, 2016 through December 31, 2016**

Dion-Johnson, Caleb	Fire Department	\$ 551.00
Donnelly, Lynn	Administration	\$ 800.00
Donovan-Cook, Alder	Public Works Department - Temporary	\$ 384.00
Donovan-Cook, Thomas	Public Works Department - Temporary	\$ 384.00
Dugan, John	Fire Department	\$ 715.00
Duke, Raven	Public Works Department - Temporary	\$ 384.00
Eyth, Mia	Public Works Department - Temporary	\$ 230.40
Farrell, Jason	Administration	\$ 930.00
Ferrer, Tiffany	Police Department	\$ 5,920.00
Flynn, Daniel, II	Public Works Department	\$ 41,581.15
Fortune, Jeffrey	Fire Department	\$ 155.00
Fraley, Matthew	Fire Department	\$ 1,061.00
Fraser, Brian	Fire Department	\$ 712.00
Fritz, Jeffrey	Administration	\$ 800.00
Gage, Shelby	Public Works Department - Temporary	\$ 374.40
Gardner, Aidan	Public Works Department - Temporary	\$ 268.80
Garon, Peter	Administration	\$ 465.00
Gebo, Christopher	Fire Department	\$ 884.00
Gebo, Zachary	Fire Department	\$ 331.00
Goff, Aimee	Fire Department	\$ 347.00
Goucher, Kyle	Fire Department	\$ 799.00
Grant, Geoffrey	Sewer Department	\$ 19,808.00
Grant, Jill	Police Department	\$ 1,890.50
Greenslet, Patrick	Police Department	\$ 54,330.75
Haas, Jennifer	Swimming Pool	\$ 1,150.00
Haggett, Shannon	Administration	\$ 480.00
Hanlon, Joshua	Public Works Department - Temporary	\$ 384.00
Hawkins, Olivia	Swimming Pool	\$ 1,640.00
Hawley, Melvin	Administration	\$ 87,625.45
Kelly, Jeremy	Fire Department	\$ 767.00
Kimball, Casey	Public Works Department - Temporary	\$ 345.60
Kimball, Devon	Public Works Department - Temporary	\$ 345.60
Kingsley, Jennifer	Swimming Pool	\$ 2,044.00
Kingsley, Kyle	Swimming Pool	\$ 890.00
Kittredge, Morgan	Administration	\$ 145.00
Koenig, Mark	Administration	\$ 600.00
LaFleche, Jacob T.	Public Works Department - Temporary	\$ 3,858.00
LaFleche, Nicholas H.	Public Works Department - Temporary	\$ 326.40
Lapell, Jonathon	Public Works Department - Temporary	\$ 384.00
Lapierre, Christopher	Administration	\$ 150.00
Larrow, James	Public Works Department/Fire Department	\$ 65,405.00
Lee, Kobe	Public Works Department - Temporary	\$ 384.00
Lorraine, Joshua	Public Works Department - Temporary	\$ 384.00
Lumbra, Cory	Fire Department	\$ 713.00
Lumbra, Reid	Fire Department	\$ 159.00
Lumbra, Ross	Fire Department	\$ 155.67
McDurfee, Peter	Fire Department	\$ 635.00
McKirryher, Christopher	Fire Department	\$ 327.00

**CITY PAYROLL ACCOUNT**  
**January 1, 2016 through December 31, 2016**

McLeod, Rozlin	Public Works Department - Temporary	\$ 355.20
Merkel, George	Police Department	\$ 68,539.83
Mullin, Jason	Administration	\$ 465.00
Mullin, Silas	Swimming Pool	\$ 1,855.00
Newton, Brent	Administration	\$ 65,866.11
Nil, Edward	Administration	\$ 150.00
O'Connor, Grady	Fire Department	\$ 415.00
O'Neill, Adam	Police Department	\$ 51,629.64
Ouellette, Jason	Police Department	\$ 54,580.88
Palmer, Ezekiel	Swimming Pool	\$ 1,700.00
Peabody, George	Administration	\$ 450.00
Perry, Renny	Administration	\$ 700.00
Phillips, Will	Public Works Department - Temporary	\$ 384.00
Poquette, William	Administration	\$ 200.00
Quigley, Karen	Administration	\$ 200.00
Rakowski, Brent	Administration	\$ 480.00
Rapoport, Dylan	Swimming Pool	\$ 400.00
Rapoport, Steven	Administration	\$ 465.00
Rathbun, Richmond	Public Works Department - Temporary	\$ 350.40
Rathbun, Sarah	Public Works Department - Temporary	\$ 350.40
Reardon, Ethan	Public Works Department - Temporary	\$ 360.00
Rippner-Donovan, Sophie	Swimming Pool	\$ 2,717.50
Safford III, Michael	Public Works Department - Temporary	\$ 384.00
Sausville, Ethan	Public Works Department - Temporary	\$ 345.60
Scott, Aidan	Public Works Department - Temporary	\$ 230.40
Sheehan, Ryan	Fire Department	\$ 307.00
Smith, Kyriek	Public Works Department - Temporary	\$ 384.00
Smith, Trevor	Public Works Department - Temporary	\$ 48.00
Sonwaldt, Gunnar	Public Works Department - Temporary	\$ 360.00
Stacey, Mark	Police Department	\$ 7,425.00
Stearns, Allyson	Swimming Pool	\$ 1,804.00
Stearns, Jeffrey	Public Works Department - Temporary	\$ 355.20
Stearns, Zachary	Public Works Department - Temporary	\$ 384.00
Steen, Emily	Swimming Pool	\$ 320.00
Stinchfield, Christina	Swimming Pool	\$ 3,375.60
Thompson, Luke	Public Works Department - Temporary	\$ 278.40
Tierney, Brandon	Public Works Department - Temporary	\$ 384.00
Todd, Linda	Administration	\$ 288.00
Tracy, Carrie	Swimming Pool	\$ 1,375.00
Turpin, Sheila	Fire Department	\$ 1,778.60
Vanderwey, Brianna	Public Works Department - Temporary	\$ 384.00
Wager, William	Police Department	\$ 7,685.50
Wagner, Mary	Administration	\$ 153.60
White, Ira	Public Works Department - Temporary	\$ 384.00
Winslow, Michael	Administration	\$ 480.00
Wright, Melissa	Administration	\$ 36,098.30
<b>TOTAL</b>		<b><u>\$ 982,940.17</u></b>

**STATEMENT OF TAXES LEVIED AND RAISED  
JULY 1, 2015 TO JUNE 30, 2016**

Real Estate	\$220,484,150 at 1%	\$	220,484.15
Homestead Values	\$118,328,350 at 1%	\$	118,328.35
Non-residential Values	\$102,155,800 at 1%	\$	102,155.80

**Taxes Levied**

City Tax	\$2,194,449.50 at \$ 0.7534	\$	1,653,283.80
School Tax/Homestead Ed	\$1,179,283.50 at \$ 1.5084	\$	1,778,831.31
School Tax/Non-residential Ed	\$1,011,024.91 at \$ 1.4699	\$	1,486,105.60
Late HS-122 Penalty		\$	2,128.22
		\$	<u>4,920,348.93</u>

**Taxes Raised**

Property Taxes Collected by June 30, 2016		\$	4,894,699.49
Held by Delinquent Collector July 1, 2016		\$	25,649.44
		\$	<u>4,920,348.93</u>

**ABSTRACT OF THE 2015 GRAND LIST**

<u>Category</u>	<u>Entries</u>		<u>Assessed Value</u>
Residential I	728	\$	150,275,350.00
Residential II	3	\$	1,287,800.00
Mobile Homes - Unlanded	73	\$	2,608,600.00
Mobile Homes - Landed	9	\$	1,043,300.00
Commercial	72	\$	26,826,300.00
Commercial Apts	16	\$	8,715,000.00
Industrial Plants	5	\$	8,787,600.00
Utilities - Electric	2	\$	15,466,700.00
Other	1	\$	1,229,200.00
Miscellaneous	<u>35</u>	\$	<u>4,244,300.00</u>
Sub Total	944	\$	220,484,150.00
Cable - Education Tax Only	1	\$	229,165.00
		\$	<b>220,713,315.00</b>
Cable Exemption	1	\$	(229,165.00)
Veterans' Exemptions	10	\$	(400,000.00)
Grandfathered Exemption	1	\$	(250,000.00)
Voter Approved Exemption	1	\$	(197,100.00)
Current Use Exemptions	2	\$	<u>(192,100.00)</u>
<b>Total Municipal Grand List</b>		\$	<b>219,444,950.00</b>

**DELINQUENT PROPERTY TAXES**

**June 30, 2016**

<b>2012</b>	Flynn, Timothy and Erica	Confidential
<b>2013</b>	Badger, Brenda	Confidential **
	Flynn, Timothy and Erica	Confidential
	Hallock, June	Confidential *
<b>2014</b>	Badger, Brenda	Confidential
	Flynn, Timothy and Erica	Confidential
	Goodspeed, Linda	Confidential
	Hallock, June L	Confidential **
	Martell, Martin and Kathaleen	Confidential
	Monty, Peter, Sr.	Confidential **
	Poro, Vincent	Confidential *
	Scott, Misty	Confidential
	Sinclair, Michael	Confidential
<b>2015</b>	Ask Joseph and Kerry	Confidential **
	Badger, Brenda	Confidential
	Bicknell, Elizabeth, Trustee	Confidential *
	Bunde, Neil et al	Confidential *
	Cole, Roderick	\$ 250.12 *
	Deyette, Robert and Francie	Confidential
	Duffy, Joseph	Confidential **
	Flynn, Timothy and Erica	Confidential
	Funk, Janet, Trustee	Confidential
	Goodspeed, Linda	Confidential **
	Hallock, June L	Confidential
	Hayes, Roger and Susan	Confidential *
	Hulst, Russell	Confidential
	Martell, Martin and Kathaleen	Confidential
	Monty, Peter, Sr.	Confidential
	Norton, Julie Ann	Confidential
	Norton, Kevin and Karen	Confidential
	Partington, Beverly	Confidential *
	Peryea, Billie-Jo	Confidential
	Ploof, Kody and Margaret	Confidential *
	Poro, Vincent	Confidential **
	Rivait, Susan	Confidential **
	Scott, Misty	Confidential

# VERGENNES CITIZEN MANUAL

## (PULL THIS OUT OF YOUR ANNUAL REPORT)

Its purpose is to provide information which will make it easier for you to receive services from the Vergennes city government and to make living in Vergennes easier and simpler for its citizens. Visit our website for more information: [www.vergennes.org](http://www.vergennes.org)

### — CITY COUNCIL —

A Mayor and six Aldermen comprise what is called the City Council. Members are elected for respective two-year staggered terms. If you have City policy issues, such as budget and spending, taxes, parking, governmental operations as it relates to overall policies that control the operations of City departments, you should talk to the Mayor or City Council members.

William D Benton, Mayor\*  
Renny Perry, Senior Alderman

#### Aldermen

Lowell Bertrand\* Mathew Chabot Lynn Donnelly Jeffrey Fritz\* Mark Koenig\*

\*Term ends March 7, 2017

Meetings: Monthly on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 5:30 p.m. unless otherwise posted. Meetings are at the Vergennes Fire Station. Minutes of actions and discussions of the City Council are available at the City Clerk's office at City Hall and on the City's website: [www.vergennes.org](http://www.vergennes.org)

### — CITY MANAGER —

The City Manager is responsible for the overall operation of all City departments and implementation of the policies and regulations established by the City Council. (Schools, Library, Water District, and Emergency Medical Service by the Vergennes Area Rescue Squad are not departments of the City.)

Mel Hawley, City Manager  
Phone: 877-3637 e-mail: [mhawley@vergennes.org](mailto:mhawley@vergennes.org)  
Office Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: City Hall, 120 Main Street, Vergennes, VT

### **SERVICES AVAILABLE**

- All matters concerning operation and delivery of services by City departments (yes, even complaints).
- Assistance with issues which may involve City government.
- General information regarding City government and the Vergennes community.
- Matters which may involve the action of the City Council (the Mayor is a contact also).
- Matters involving the buildings and facilities of the City including parks, streets and sidewalks.

### **HOW DO I GET THE SERVICE?**

- You can contact the City Manager by calling, e-mailing, writing, or stopping in at City Hall. The City Manager makes "house calls" for those matters needing on-site attention.

### **OTHER INFORMATION**

- The City is a member of the Addison County Regional Planning Commission, the Addison County Solid Waste Management District, and the Addison County Economic Development Corporation. If you want to know what is happening at these organizations or would like an issue brought to their attention, please contact the City Manager.

## — CITY CLERK/TREASURER —

The City Clerk/Treasurer is responsible for the City's records and the handling of City funds.

Joan Devine, City Clerk/Treasurer  
Phone: 877-2841 e-mail: [clerk@vergennes.org](mailto:clerk@vergennes.org)  
Office Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: City Hall, 120 Main Street, Vergennes, VT

### **SERVICES AVAILABLE**

- DOG AND/OR WOLF-HYBRID LICENSES
- MARRIAGE LICENSES
- VITAL RECORDS
- MOTOR VEHICLE REGISTRATION RENEWALS
- VOTER CHECKLIST APPLICATIONS
- ELECTIONS
- GREEN MOUNTAIN PASSPORTS
- FISH & WILDLIFE LICENSES
- PROPERTY TAX PAYMENTS
- SEWER UTILITY PAYMENTS
- LAND RECORDS
- NOTARY

### **HOW TO GET THE SERVICE?**

- **Dog and/or Wolf Hybrid Licenses** State law requires this license by April 1<sup>st</sup> of each year. A valid rabies certificate is required as well as a spayed/neutered certificate (if applicable). Fees are currently \$9 for altered pets and \$13 for non-altered pets. A fifty percent penalty is charged on late registrations.
- **Marriage** At least one person must be a resident of the City or both must be from out of state. Blood tests are not needed. License fee is \$60; there is no waiting period to use the license.
- **Vital Records** Certified copies of birth, death, and marriage records on file are available for \$10. Marriage records date back to the late 1700s and birth and death records date back to 1856. Genealogy searchers are welcome.
- **Motor Vehicle Registration Renewals** Bring your renewal notice and a check written to the Department of Motor Vehicles. There is a separate \$3 fee paid to the City for this service; cash or check. You can renew registrations for cars, trucks, boats, trailers, snowmobiles, etc.
- **Voter Checklist Application** You must be a resident and at least 18 years of age to become a registered voter. The Vermont Freeman's Oath is taken by those who have never taken it. Once your name is on the checklist your name will not be removed unless you are no longer a resident. You do not need to apply every year.
- **Elections** Voting in General, Primary and local elections take place at the Vergennes Fire Station located at 50 Green Street. Polling hours are 9 a.m. until 7 p.m. Absentee ballots are available twenty days prior to each election by calling the City Clerk's office.
- **Green Mountain Passports** Green Mountain Passports are available to residents 62 or over and all military personnel; past and present. There is a one-time \$2 fee; holders are eligible for free admission to state parks and museums as well as reduced prices by private businesses.
- **Fish & Wildlife Licenses** Calendar year and day licenses are available for Vermonters and residents of other states. You must have a license to hunt, regardless of your age; anyone age 15 and older is also required to have a license to fish. Proof of a prior hunting license or a hunter safety card is required for all hunting licenses; archery licenses require the same. Residents age 70 or older can also get a permanent license free; lifetime licenses must be acquired through the Vermont Department of Fish and Wildlife.
- **Property Tax Payments** One tax bill for the entire fiscal year is mailed in mid-July. Taxpayers can choose to pay the bill in full or pay in four quarterly installments. Quarterly installments are due August 15, November 15, February 15, and May 15. Interest charges are assessed for late payment and an additional 8 percent penalty fee is charged on any balance due after May 15. There is a 15-day grace period from due dates.
- **Sewer Assessment Payments** Quarterly bills are mailed 30 days prior to their due date. Assessments are due August 15, November 15, February 15, and May 15. A number of non-residential units are billed monthly based on water usage. Delinquent accounts are assessed an 8 percent penalty in addition to interest charges.
- **Land Records** Warranty Deeds, Quit Claim Deeds, Mortgage Deeds, Easement Deeds, Liens, etc. relating to property in the City are on file. Copies of such can be obtained for \$1 per page. To record documents in the land records, a filing fee of \$10 per page is charged.

## — ZONING ADMINISTRATION —

The Zoning Administrator works with the Planning Commission and Development Review Board (DRB) and is responsible for assisting both boards in the municipal planning and the land development oversight functions of the respective boards. The Zoning Administrator is also responsible for enforcement of zoning regulations and orders of the DRB.

Mel Hawley, Zoning Administrator  
Phone: 877-3637 e-mail: [mhawley@vergennes.org](mailto:mhawley@vergennes.org)  
Office Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: City Hall, 120 Main Street, Vergennes, VT

### **SERVICES AVAILABLE**

- Zoning permits
- Reviews applications for variances, conditional uses, site plans and subdivision proposals
- Sets agenda for Development Review Board

### **HOW DO I GET THE SERVICE?**

- You can contact the Zoning Administrator by calling, e-mailing, writing, or stopping in at City Hall.

### **OTHER INFORMATION**

- The Development Review Board meets on the 1<sup>st</sup> Monday of the month at 7 p.m. at City Hall.
- The Planning Commission meets on the 4th Monday of the month at 7 p.m. at City Hall.

## — POLICE DEPARTMENT —

Responsible for law enforcement and enforcement of motor vehicle laws as well as community service.

George Merkel, Chief of Police  
Phone: 877-2201      **Emergency 911**      Office/Voice Mail: 877-1152  
Office Hours (Chief): 8:00 am to 4:30 pm, Monday thru Friday  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: 8 Main Street, Vergennes, VT  
e-mail: [George.Merkel@vermont.gov](mailto:George.Merkel@vermont.gov)

- Vehicle Identification Number (VIN) checks.
- Night-time business and residential checks.
- Motor vehicle forms and assistance

### **HOW DO I GET THE SERVICE?**

- You can contact the Department or the Chief by calling, writing, or stopping in.

### **OTHER INFORMATION**

- **Winter Parking Ban** From December 1st to March 31st no vehicles are allowed to park on city streets between the hours of 2:00 am and 6:30 am. It is strictly enforced and vehicles will be ticketed and towed. The ban is every morning, not just when a storm is expected or in progress.

## — FIRE DEPARTMENT —

Responsible for fire prevention and suppression, rescue including water rescue, Emergency Medical Service (EMS) assistance to the Vergennes Area Rescue Squad. Vergennes is a volunteer fire department.

James Breur, Chief  
Phone: 877-3201      **Emergency 911**  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: 50 Green Street, Vergennes, VT

### **OTHER INFORMATION**

- EMS is provided by the Vergennes Area Rescue Squad which is a volunteer organization located on Panton Road in Vergennes. Three ambulances service the area. **Emergency 911**



**— PUBLIC WORKS DEPARTMENT —**

Responsible for streets, sidewalks, parks, storm water drainage and sewer main maintenance. (Note-the Public Works Department is not allowed to work on private sewer service lines.) Also responsible for winter maintenance, such as: street and sidewalk snow plowing.

James Larrow, Public Works Supervisor  
Phone: 877-3585  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: Canal Street, Vergennes, VT  
Email: [vpwvt@vergenne.org](mailto:vpwvt@vergenne.org)

**— SEWER DEPARTMENT —**

Victor "Rick" Chaput, Chief Wastewater Treatment Plant Operator  
Phone: 877-2931  
Mailing Address: P.O. Box 35, Vergennes, VT 05491  
Address: 8 Canal Street, Vergennes, VT  
Email: [vergenneww@vergenne.org](mailto:vergenneww@vergenne.org)

**OTHER INFORMATION**

- **Trash & Recycling** Curbside trash pick-up is done by private haulers with arrangements made between the homeowner and hauler. Recycling is free and provided at the Recycling Center on West Street in Vergennes. Hours of operation: Wednesday, 2 p.m. to 6 p.m. and Saturday, 8 a.m. to noon. Call the Addison County Solid Waste Management District for recycle items and waste disposal information, phone 388-2333. Special wastes go to the transfer station in Middlebury. If you don't want to pay for curbside pick-up, trash can be disposed of next to the Recycling Center beginning at \$3.00 per bag, for up to a 35 gal. bag, depending on weight.

**— OTHER COMMUNITY INFORMATION —**  
**SCHOOLS**

Addison Northwest Supervisory Union  
JoAn Canning, Superintendent  
Phone: 877-3332  
Address: 11 Main Street, Suite B100, Vergennes  
[www.anwsu.org](http://www.anwsu.org)

**BIXBY MEMORIAL FREE LIBRARY**

Jane Spencer, Executive Director  
Phone: 877-2211  
Address: 258 Main Street, Vergennes  
Hours: Monday, 12:30 pm to 7:00 pm Tuesday, 12.30 pm to 5:00 pm  
Wednesday, 10:00 am to 5:00 pm Thursday, 10:00 am to 7:00 pm  
Friday, 12:30 pm to 5:00 pm Saturday, 9:00 am to 2:00 pm  
Story Hour: Thursday, 10:30 am to 11:30 am

Trustees' Meeting: 2<sup>nd</sup> Monday of the month at 6:30 pm (public invited)  
[www.bixbylibrary.org](http://www.bixbylibrary.org)

**VERGENNES PANTON WATER DISTRICT**

John Deming, Superintendent  
Phone: 877-2440 Address: 7 Canal Street, Vergennes

**DELINQUENT PROPERTY TAXES - Continued**  
**June 30, 2016**

Sinclair, Michael	Confidential
Springthorpe, William	Confidential
Stone, Mary Jane	Confidential *
Strong, Danny	Confidential *
Walsh, William and Susan	Confidential **
<b>Delinquent Property Taxes - 2015</b>	<b><u>\$ 25,649.44</u></b>

\* Paid in full since June 30, 2016

\*\* Paid in part since June 30, 2016

Due to potential income sensitivity and corresponding state payment adjustment on a homestead property tax bill the Vermont Department of Taxes has recommended that the publishing of delinquent property taxes not disclose information that shows the net tax amount for a specific owner and thereby protects the confidentiality of the information concerning property owners who receive a state payment adjustment.

**DELINQUENT SEWER ASSESSMENTS**  
**June 30, 2016**

103-105 Main Street, LLC	\$	3.50	*
Ambrose, Richard and Heidi Ambrose	\$	816.59	
Angier, Justin and Brigitte Husk	\$	214.49	*
Badger III, John	\$	7.96	*
Barrows, Wayne and Diane	\$	839.97	**
Bassett, Justin and Heidi Rumble	\$	1,219.18	
Benedict, Paul and Nancy Whalon	\$	1,396.96	
Bodette, Kelly	\$	1,652.06	**
Botala, Scott and Jacqueline	\$	180.70	*
Bowen, David	\$	875.85	
Boyce, Kevin	\$	104.93	*
Brownell, Jonathon and Cheryl	\$	96.26	
Bunde, Neil, Life Estate et al	\$	618.26	*
Cargiulo, Christopher and Bobbie	\$	345.25	
Castine, Richard and Dawn	\$	96.26	**
Catchapaw, Jr., Richard and Kimberly	\$	751.19	*
Chaput, Victor and Melanie Chaput	\$	317.78	
Charlebois, Anna	\$	288.76	*
Christiana Trust	\$	2.63	*
Crowl III, William	\$	7.96	*
Crowningshield, Amy	\$	551.23	
DeGraaf, Kurt	\$	96.26	
Deutch Bank National Trust Company	\$	1,856.41	*
Deyette, Robert and Francie	\$	1,379.64	
Duggento, Andrew and Nina	\$	96.26	
Fairbrother, Lucas	\$	304.81	**
Gagnon, Matthew and Anna	\$	97.74	**
Gardner, Eleanor	\$	96.26	*
Gebo, Angela	\$	107.63	
Glynn, Paul and Valerie	\$	831.28	**
Gould, Matthew	\$	7.96	*
Greene, Angela	\$	175.00	*
Hamel, Christopher	\$	407.33	
Hammach, Rachid	\$	196.01	*
Hawkins, Kenneth and Rachel	\$	895.64	*
Hoffman, T. Eric and Candace	\$	106.97	*
Huizenga, Ian and Gordana	\$	104.93	*
Hulst, Russell	\$	196.01	*
Jewell, Howard and Laurel	\$	873.27	*
Jonas, Frederic and Michelle	\$	7.70	*
Kilburn, Shawn and Rebecca	\$	196.01	**

JPMorgan Chase Bank	\$	407.33	*
Lorraine, Renee	\$	93.22	*
Marshall, Tina and Christopher Marshall	\$	83.52	*
Matesi, David	\$	106.17	*
McLean, Ornan	\$	7.96	*
Mitchell, Mark and Dencie	\$	292.26	*
Morse, Wendell	\$	884.40	
O'Donnell, April	\$	96.26	*
Paquin, Adam	\$	285.38	*
Partington, Beverly	\$	7.96	*
Racine, Kevin and Aleta Racine	\$	1,642.75	*
Ringer, Patrick , Jr. and Melanie Bryant-Kelsey	\$	181.67	*
Rivait, Susan	\$	96.26	
Salch, Jean Marie	\$	415.01	
St. Cyr, Rose, Life Estate	\$	671.02	
Steen, Karl and Leah Hammond	\$	195.51	
Stinchfield, Christopher and Felicia	\$	694.65	
Stone, Mary Jane	\$	96.26	*
Therrien, Sharon	\$	751.19	
Tucker, Darrell and Vicky	\$	428.75	
Walsh, William and Susan	\$	119.64	*
Warden, Jeffrey and Elizabeth	\$	11.14	*
Williams, Morris and Pamela	\$	1,261.76	*
Willwerth, Patrick and Madeleine Hoppers	\$	8.76	*
Workman, Andrew and Becky	\$	96.26	*
Wyman, Matthew and Jennifer	\$	1,588.64	
		<u>          </u>	
<b>Total</b>	<b>\$</b>	<b>28,944.62</b>	

\* Paid in full since June 30, 2016

\*\* Paid in part since June 30, 2016

Amount owed includes penalty and accrued interest.

CITY OF VERGENNES, VERMONT  
AUDIT REPORT AND FINANCIAL STATEMENTS

JUNE 30, 2016

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# FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

## INDEPENDENT AUDITOR'S REPORT

To the City Council  
City of Vergennes  
Vergennes, Vermont

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the City of Vergennes, Vermont as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise a portion of the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in (*Governmental Auditing Standards*), issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Basis for Adverse Opinion on Financial Statements as a Whole**

Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. Accounting principles generally accepted in the United States of America require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements resulting from transactions for the City's governmental activities and business-type activities have not been determined.

Management has chosen not to follow GASB 54 "Fund Balance Reporting and Governmental Fund Type Definition" which is used to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definition. GASB 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

Management has chosen not to follow GASB 68 "Accounting and Financial Reporting for Pensions" which is used to improve accounting and financial reporting for pensions. The statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter period equity, and creating additional transparency.

The City treats the Sewer Fund as a Special Revenue Fund rather than an Enterprise Fund. Accounting principles generally accepted in the United States of America require funds financed with user charges to be treated as Enterprise Funds. This principle requires accounting similar to commercial enterprises, such as capitalization and depreciation of capital assets. Accordingly, the accompanying financial statements are not intended to present financial positions and results of operations of the Sewer Fund in conformity with accounting principles generally accepted in the United States of America.

## **Adverse Opinion**

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinion on Financial Statements as a Whole" paragraph, the financial statements referred to above do not present fairly the financial position of the City of Vergennes, Vermont as of June 30, 2016, or the changes in financial position or the budget comparison thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other-Matters**

### *Required Supplementary Information*

Management has not presented the Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, basic financial statements.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. Schedules 1 – 3 are presented for purposes of additional analysis and are not a required part of the financial statements.

Schedules 1 – 3 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Because of the matters discussed above, we are not expressing an opinion on the supplementary schedules.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 28, 2016 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Respectfully submitted,



FOTHERGILL SEGALE & VALLEY, CPAs  
Montpelier, Vermont  
Vermont Public Accountancy License #110

November 28, 2016



CITY OF VERGENNES, VERMONT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2016

	Major Funds					Total Governmental Funds
	General Fund	Sewer Fund	Watershed Fund	Community Development Fund	Ray E. Davison Fund	
<b>ASSETS</b>						
Cash and investments	\$ 385,779	\$ 0	\$ 378,698	\$ 0	\$ 257,585	\$ 1,718,833
Receivables						
Property taxes	38,003	0	0	0	0	38,003
Grant receivable	87,032	0	0	0	0	87,032
Sewer	0	58,274	0	0	0	58,274
Other	2,761	0	0	0	784	3,545
Note receivable	0	0	0	0	4,312	4,312
Prepaid expenses	20,938	0	0	0	0	20,938
Due from other funds	0	0	0	96,941	0	172,928
Community development loans, net	0	0	0	743,390	0	743,390
Total assets	\$ 534,513	\$ 58,274	\$ 378,698	\$ 840,331	\$ 257,585	\$ 2,847,255
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>						
<b>LIABILITIES</b>						
Accounts payable	\$ 171,540	\$ 7,409	\$ 0	\$ 0	\$ 0	\$ 212,267
Unearned revenue	0	0	0	0	0	16,677
Due to other funds	158,846	8,270	0	0	0	172,928
Total liabilities	330,386	15,679	0	0	0	401,872
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Unavailable revenue, property taxes	24,016	0	0	0	0	24,016
Unavailable revenue, loans	0	0	0	743,390	0	747,702
Total deferred inflows of resources	24,016	0	0	743,390	0	771,718
<b>FUND BALANCES</b>						
Reserved for fiscal year 2017	100,000	0	0	0	0	100,000
Reserved for Special Revenue Funds	0	42,595	378,698	96,941	0	1,000,322
Reserved for Permanent Fund	0	0	0	0	257,585	257,585
Reserved for Capital Project Funds	0	0	0	0	0	235,647
Unreserved	80,111	0	0	0	0	80,111
Total fund balances	180,111	42,595	378,698	96,941	257,585	1,673,665
Total liabilities, deferred inflows of resources and fund balances	\$ 534,513	\$ 58,274	\$ 378,698	\$ 840,331	\$ 257,585	\$ 2,847,255

CITY OF VERGENNES, VERMONT  
 STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2016

	Major Funds						Total Governmental Funds
	General	Sewer Fund	Watershed Fund	Community Development Fund	Ray E. Davison Fund	Other Governmental Funds	
<b>REVENUES</b>							
Property taxes	\$ 1,676,242	0	0	0	0	0	\$ 1,676,242
Licenses, fees and permits	12,424	0	0	0	0	67,257	79,681
Intergovernmental	336,376	0	0	0	0	105,376	441,752
Charges for services	16,829	584,061	0	0	0	120,886	721,776
Fines and forfeits	76,366	9,031	0	0	0	0	85,397
Investment income	38,715	0	34,411	0	29,315	1,657	104,098
Miscellaneous	8,187	2,682	0	26,377	0	8,217	45,463
Total revenues	<u>2,165,139</u>	<u>595,774</u>	<u>34,411</u>	<u>26,377</u>	<u>29,315</u>	<u>303,393</u>	<u>3,154,409</u>
<b>EXPENDITURES</b>							
Current Expenditures							
General government	513,592	0	0	0	0	20,609	534,201
Public safety	775,649	0	0	0	0	81,812	857,461
Public works	604,618	0	0	0	0	0	604,618
Culture and recreation	0	0	0	0	0	68,501	68,501
Community services	58,661	0	0	0	0	0	58,661
Wastewater	0	314,363	0	0	0	63,176	377,539
Recycling	0	0	0	0	0	69,065	69,065
Debt Service							
Principal	108,775	123,403	0	0	0	15,000	247,178
Interest	48,855	0	0	0	0	11,644	60,499
Capital outlay	85,548	0	0	0	0	135,377	220,925
Total expenditures	<u>2,195,698</u>	<u>437,766</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>465,184</u>	<u>3,098,648</u>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<u>(30,559)</u>	<u>158,008</u>	<u>34,411</u>	<u>26,377</u>	<u>29,315</u>	<u>(161,791)</u>	<u>55,761</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
Proceeds of equipment loan	30,000	0	0	0	0	0	30,000
Sale of vehicle	8,500	0	0	0	0	0	8,500
Transfers in	100,000	0	0	0	0	222,221	322,221
Transfers out	(86,305)	(220,000)	(15,916)	0	0	0	(322,221)
Total other financing sources (uses)	<u>52,195</u>	<u>(220,000)</u>	<u>(15,916)</u>	<u>0</u>	<u>0</u>	<u>222,221</u>	<u>38,500</u>
<b>NET CHANGE IN FUND BALANCES</b>	21,636	(61,992)	18,495	26,377	29,315	60,430	94,261
<b>FUND BALANCES - July 1, 2015</b>	<u>158,475</u>	<u>104,587</u>	<u>360,203</u>	<u>70,564</u>	<u>228,270</u>	<u>657,305</u>	<u>1,579,404</u>
<b>FUND BALANCES - June 30, 2016</b>	<u>\$ 180,111</u>	<u>\$ 42,595</u>	<u>\$ 378,698</u>	<u>\$ 96,941</u>	<u>\$ 257,585</u>	<u>\$ 717,735</u>	<u>\$ 1,673,665</u>

CITY OF VERGENNES, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE - COMPARED TO BUDGET  
GENERAL FUND  
YEAR ENDED JUNE 30, 2016

EXHIBIT C

	<u>Original and final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>REVENUES</b>			
Property taxes	\$ 1,657,909	\$ 1,676,242	\$ 18,333
Licenses and permits	10,980	12,424	1,444
Intergovernmental	143,736	336,376	192,640
Charges for services	17,500	16,829	(671)
Fines and forfeits	65,000	76,366	11,366
Investment income	20,000	38,715	18,715
Miscellaneous	3,787	8,187	4,400
Total revenues	<u>1,918,912</u>	<u>2,165,139</u>	<u>246,227</u>
<b>EXPENDITURES</b>			
<b>Current Expenditures</b>			
General government	459,336	513,592	(54,256)
Public safety grants	0	124,909	(124,909)
Public safety	620,603	650,740	(30,137)
Public works	685,955	604,618	81,337
Community services	58,661	58,661	0
<b>Debt service</b>			
Principal	108,775	108,775	0
Interest	48,777	48,855	(78)
Capital outlay	53,500	85,548	(32,048)
Total expenditures	<u>2,035,607</u>	<u>2,195,698</u>	<u>(160,091)</u>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<u>(116,695)</u>	<u>(30,559)</u>	<u>86,136</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Proceeds of equipment loan	0	30,000	30,000
Sale of vehicle	0	8,500	8,500
Transfer from other funds	100,000	100,000	0
Transfer to other funds	(86,305)	(86,305)	0
Total other financing sources (uses)	<u>13,695</u>	<u>52,195</u>	<u>38,500</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ (103,000)</u>	21,636	<u>\$ 124,636</u>
<b>FUND BALANCE - JULY 1, 2015</b>		<u>158,475</u>	
<b>FUND BALANCE - JUNE 30, 2016</b>		<u>\$ 180,111</u>	

See Notes to Financial Statements.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

The City of Vergennes, Vermont was founded in 1788. The City of Vergennes operates under a Council-Manager form of government and provides the following services: general government, public safety, wastewater treatment, recycling, public works, culture and recreation and community services.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City's financial statements are not prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is primarily responsible for establishing GAAP for state and local governments through its pronouncements (including Statements and Interpretations).

The City's management has elected to present only the financial statements of the major funds and the aggregate remaining fund information, which is not in conformity with generally accepted accounting principles, specifically GASB 34, GASB 37, GASB 54 and GASB 68. Therefore, government-wide financial statements that include accounting for capital assets, lease payables, notes payable, pensions and fund balance categories are not included in the financial statements.

GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* provide the significant changes in the Statements. The financial statements would include: A Management Discussion and Analysis (MD&A) section providing an analysis of the City's overall financial position and results of operations. Financial statements are prepared using full accrual accounting for all of the City's activities.

GASB Statement No. 37 establishes and modifies certain financial statement note disclosure requirements to make the financial statements more useful in the context of GASB Statement No. 34 reporting model. The Statement had an impact on the presentation of the notes to the financial statements, but no impact on net assets.

GASB Statement No. 54 "Fund Balance Reporting and Governmental Definitions". This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent.

GASB 68 "Accounting and Financial Reporting for Pensions" which is used to improve accounting and financial reporting for pensions. The Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter period equity, and creating additional transparency.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Reporting Entity*

The City's basic financial statements include the accounts of all City operations. The criteria for including organizations as component units within the City's reporting entity are set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards and GASB 14.

Based on the aforementioned criteria, the City has no component units.

*Basic Financial Statements – Fund Financial Statements*

The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenue and expenditures. The various funds are reported by major funds within the financial statements.

The emphasis in fund financial statements is on the major funds. GASB No. 34 and No. 37 set forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category or the governmental and enterprise combined) for the determination of major funds. The General Fund, Sewer Fund, Watershed Fund Community Development Fund, and Ray E. Davison Fund are shown as major funds. All other funds are nonmajor and are combined in one column in the fund financial statements.

The City reports on the following major governmental funds:

General Fund is the main operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Sewer Fund is used to account for the operations of the Sewer Department.

Watershed Fund is used to account for money reserved for City parks and recreation.

Community Development Fund is used to account for the Community Development grant and loan programs throughout the City.

Ray E. Davison Capital Equipment Fund is used to account for funds donated for capital equipment purchases for the Vergennes Fire Department.

*Unavailable Revenue*

Unavailable revenue consists of the following:

General Fund – Delinquent taxes not collected within sixty (60) days after year end and other receivables not collected within six months after year end.

Community Development Fund and Water Tower Fund – Long-term receivables

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Basis of Accounting*

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or 60 days for property taxes and related items and within six months for all other revenues. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

*Deferred Inflows of Resources*

The City has implemented GASB Statement No. 65, Items Previously Reported as Assets and Liabilities, which reports a separate section for deferred inflows of resources in the City's governmental funds. This separate financial statement element reflects an increase in net position that applies to a future period(s). The City will recognize the related revenues when a future event occurs. The City has two items which occur because governmental fund revenues are not recognized until available (collected not later than sixty days after the end of the City's fiscal year for property taxes, and six months for all other revenues) under the modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, unavailable property tax revenue (formerly deferred property taxes) and unavailable Community Development Fund loans are reported in the governmental funds balance sheet.

*Budgetary Accounting*

The City Council approves a budget for the General Fund based on the budget presented by the City Manager and the Grand List and then determines the tax rate. Formal budgetary accounting is employed as a management control device during the year for the General Fund. The budget for the General Fund is adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP).

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Interfund Activities*

During the course of normal operations, the City of Vergennes has transactions between funds including expenditures and transfers of resources to provide services, construct assets, and service debt. Interfund receivables and payables arise from transactions between funds and are recorded by all funds affected in the period in which the transactions are executed.

*Property Taxes*

Property taxes are recognized as revenue in the year for which taxes have been levied. Delinquent property taxes not collected within 60 days of year end are reflected as unavailable property tax revenue.

*Compensated Absences*

Vested or accumulated vacation leave and compensatory time that has matured is reported as expenditures of the governmental fund that pays it. Amounts of vested or accumulated vacation leave and compensatory time that are not expected to be liquidated with expendable available financial resources are not reported as a liability in the fund financial statements and no expenditure is reported for these accounts.

**NOTE 2 - DEPOSITS AND INVESTMENTS**

The Treasurer invests excess cash according to policies established by the City Council.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned. The City is subject to custodial credit risk as follows:

FDIC - Insured	\$ 250,000
Uninsured - Collateralized	<u>108,878</u>
Total bank balance at June 30, 2016	<u><u>\$ 358,878</u></u>

*Investments*

*Credit Risk – investments.* The City has an investment policy that limits its investment choices to policies established by the City Council.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 2 - DEPOSITS AND INVESTMENTS (Continued)**

Investments at June 30, 2016 are as follows:

Investments	Maturities	Fair Value	Cost
Certificate of Deposits	8/24/2016-10/01/2041	\$ 117,220	\$ 117,000
Municipal Bonds	3/1/2019-6/1/2045	1,255,863	1,243,101
FNMA	10/1/2041	458	434
Cash		53,820	53,820
		<u>\$ 1,427,361</u>	<u>\$ 1,414,355</u>

**NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES**

The City has combined some of the cash resources of its governmental funds for accounting and reporting purposes. That portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2016 are as follows:

	Interfund Receivables	Interfund Payables
General Fund	\$ 0	\$ 158,846
Special Revenue Funds -		
Sewer Fund	0	8,270
Community Development Fund	96,941	0
Other Special Revenue Funds	75,987	5,812
Total special revenue funds	172,928	14,082
Total	<u>\$ 172,928</u>	<u>\$ 172,928</u>

**NOTE 4 - INTERFUND TRANSFERS**

Interfund transfers for the year ended June 30, 2016 are as follows:

		Transfers From			
		General	Sewer	Watershed	Totals
Transfer to	General	\$ 0	100,000	\$ 0	\$ 100,000
	Other Governmental Funds	86,305	120,000	15,916	222,221
	Totals	<u>\$ 86,305</u>	<u>\$ 220,000</u>	<u>\$ 15,916</u>	<u>\$ 322,221</u>

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.



CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 5 - NOTE RECEIVABLES**

*Community Development Fund Note Receivables:*

Note receivable at June 30, 2016 consists of a \$45,006 mortgage loan made to the Addison Housing Limited Partnership on June 24, 1996. The proceeds originated from a Grant Agreement between the City of Vergennes and the Vermont Agency of Commerce and Community Development. The note is a non-interest bearing loan allowing for partial payments of any amount during the 25-year loan with a final balloon payment due June 24, 2021.

Note receivable at June 30, 2016 consists of a \$8,438 promissory note made to Shear Cuts, LLC. The note is an interest bearing loan of 4% due the first of each month commencing June 1, 2008 with the final payment due May 1, 2018.

Note receivable at June 30, 2016 consists of a \$29,946 promissory note made to Shear Properties, LLC. The note is an interest bearing loan of 4% due the tenth of each month commencing January 10, 2012 with the final payment due December 10, 2022.

Notes receivable at June 30, 2016 consists of a \$660,000 promissory note made to Armory Lane Housing Limited Partnership. The note is a non-interest bearing loan deferring all payments to November 21, 2052.

*Water Tower Fund Note Receivables:*

Note receivable consists of a \$5,750 promissory note made to 3BD, LLC. The note is an interest free note to be paid in four payments of \$1,438. The balance at June 30, 2016 was \$4,312.

**NOTE 6 – UNAVAILABLE REVENUE**

Unavailable revenue in the General Fund consists of \$24,016 of delinquent taxes that were not collected within sixty (60) days after year end as these would not be available to liquidate current liabilities. Unavailable revenue in the Community Development Fund and Water Tower Fund consists of \$747,702 of loans receivable.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 7 – LONG-TERM LIABILITIES**

Long-term liabilities at June 30, 2016 consist of the following:

Vermont Municipal Bond Bank, interest at 0%, maturing November 1, 2022, principal payments of \$123,403 due annually beginning November 1, 2003.	\$ 863,821
State of Vermont Treasurer, interest at 2%, five annual principal payments of \$19,275, due December 2017, secured by dump truck.	38,550
Vermont Municipal Bond Bank, interest ranging 1.033% - 3.086%, maturing November 15, 2025, interest due December 15 and June 15, principal payments of \$40,000 due annually beginning December 2016.	400,000
State of Vermont Treasurer, interest of 2%, five annual principal payments of \$7,000 due June 30, 2018, secured by caterpillar loader.	14,000
State of Vermont Treasurer, interest of 2%, five annual principal payments of \$10,000 due December 31, 2019, secured by ram truck.	40,000
Merchants Bank, interest at 3.443%, maturing September 1, 2033, interest due March 1 and September 1, principal payments of \$72,500 for twenty years due September 1.	1,305,000
State of Vermont Treasurer, interest at 2%, five annual principal payments of \$6,000, due December 2020.	30,000
Total bonds and notes payable	2,691,371
Compensated absences	34,278
Total long-term liabilities	\$ 2,725,649

Interest paid on long-term liabilities for the year ended June 30, 2016 was \$60,499.

Maturities for long-term debt are as follows:

	Principal	Interest	Totals
2017	\$ 278,178	\$ 56,720	\$ 334,898
2018	278,178	52,484	330,662
2019	251,903	48,197	300,100
2020	251,903	44,473	296,376
2021	241,903	41,561	283,464
2022-2026	769,306	145,001	914,307
2027-2031	402,500	68,737	471,237
2032-2034	217,500	11,276	228,776
Totals	\$ 2,691,371	\$ 468,449	\$ 3,159,820

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 7 – LONG-TERM LIABILITIES (Continued)**

The following is a summary of changes in long-term liabilities:

	Balance June 30, 2015	Additions	Payments	Balance June 30, 2016
Bonds and notes payable:				
Bonds payable	\$ 1,402,224	\$ 0	\$ (138,403)	\$ 1,263,821
Bond payable - Merchants Bank	1,377,500	0	(72,500)	1,305,000
Notes payable - State of Vermont	128,825	30,000	(36,275)	122,550
Total bond and notes payable	<u>2,908,549</u>	<u>30,000</u>	<u>(247,178)</u>	<u>2,691,371</u>
Other liabilities:				
Accrued compensated absences	34,509	5,274	(5,505)	34,278
Total long-term liabilities	<u>\$ 2,943,058</u>	<u>\$ 35,274</u>	<u>\$ (252,683)</u>	<u>\$ 2,725,649</u>

**NOTE 8 - BUDGETED DEFICIT**

The City elected to budget expenditures in excess of revenues by \$103,000 in the General Fund in order to reduce the carryover fund balance. This is reflected as a budgeted deficiency of revenues over expenditures in Exhibit C.

**NOTE 9 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

For the year ended June 30, 2016, expenditures exceeded appropriations in the General Fund by \$160,091. The excess expenditures were funded by use of excess revenues from grant-related revenues, loan proceeds and available fund balance.

CITY OF VERGENNES, VERMONT  
 NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 10 - RESERVED FUND BALANCES**

Fund balances are reserved as follows:

**General Fund**

Reserved for fiscal year 2017 expenditures \$ 100,000

**Sewer Fund** 42,595

**Watershed Fund** 378,698

**Community Development Fund** 96,941

**Ray E. Davison Capital Equipment Fund** 257,585

**Other Governmental Funds**

*Special Revenue Funds*

Recycling fund 392

Fire fund 49,259

Fire truck replacement fund 10,823

Pumphouse restoration fund 436

Swimming pool fund 2,069

Co-op agreement fund 10,537

Tree fund 2,267

Lister education fund 3,085

Reappraisal fund 64,149

Land records restoration fees fund 26,819

Land records computerization fund 48,802

Vergennes recreation events fund 4,861

Donnelly fund 21,526

Water tower fund 226,367

Vergennes burying ground fund 6,809

Junior Fishing Derby fund 874

Otter Creek basin fund 3,013

Total special revenue funds 482,088

*Capital Project Funds*

West Main/Route 22A fund 62,527

Biosolids fund 65,801

Sewer line replacement fund 30,250

Sewer capital improvement fund 77,069

Total capital project funds 235,647

Total reserved fund balances \$ 1,593,554

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 10 - RESERVED FUND BALANCES (continued)**

Ray E. Davison Capital Equipment Fund fund balance at June 30, 2016 was \$257,585. The investment in this fund consists mostly of municipal bonds that were purchased at a premium. The balance is above the original amount distributed to the City which was \$198,470. There are \$59,115 funds available to be spent at June 30, 2016.

**NOTE 11 – PROPERTY TAXES**

The City levies its property tax based upon the assessed value as of April 1, for all real property, with exemptions to qualifying veterans and excludes assessments on State, municipal, school and church properties and others. The tax is payable in four installments due August 15, November 15, February 15 and May 15. After a 15-day grace period, interest of 1% per month is charged for overdue taxes from the due date of each installment for the first three months and 1.5% per month thereafter. Any tax levy still delinquent after May 15, plus a 15-day grace period, is charged an 8% penalty.

The tax rate for fiscal year 2016 was:

	<u>Residential</u>	<u>Non-Residential</u>
General Fund	\$ 0.7534	\$ 0.7534
Education	1.5084	1.4699
Total	<u>\$ 2.2618</u>	<u>\$ 2.2233</u>

**NOTE 12 - RETIREMENT BENEFIT PLAN**

*Vermont Municipal Employees' Retirement System*

All eligible full-time employees are covered by the Vermont Municipal Employees' Retirement System. The Vermont Municipal Employees' Retirement System is a cost sharing multiple-employer public employees' retirement system. Vermont State statutes provide the authority under which benefit provisions and the obligation to contribute are established. The City and employees make required contributions to the System based upon a valuation report prepared by the System's actuary.

The City participates in the Group B level of contributions and benefits of the System. Under Group B, the employee contributions are 4.875% of gross pay and employer contributions are 5.5% of gross pay. Of the City's total payroll of \$952,389, \$803,440 was covered under the Vermont Municipal Employees' Retirement System.

The City pays both the employer and the employee contributions. Total contributions made to the System for the year ended June 30, 2016 were \$83,357, for the year ended June 30, 2015 were \$81,117 and for the year ended June 30, 2014 were \$75,950.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 12 - RETIREMENT BENEFIT PLAN (Continued)**

The State of Vermont issues an audited Financial Report that includes financial statements and required disclosures. This report may be obtained by writing the State Auditor of Accounts, 132 State Street, Montpelier, VT 05602.

**NOTE 13 - COMMITMENTS AND CONTINGENT LIABILITIES**

*Health Care Benefits*

Effective January 1, 2012, CIGNA was no longer available for employer groups with less than 50 employees so the City enrolled in a Blue Cross Blue Shield High Deductible Health Plan with a similar Health Reimbursement Arrangement (HRA) with a \$2,500/\$5,000 maximum out-of-pocket expense. The City allocated up to \$5,000 per employee for calendar year 2016 toward out-of-pocket health, dental, and vision expenses.

*Grants*

The City participates in federally and state assisted grant programs which are subject to audit by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 2016 have not yet been completed. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

*Cooperative Agreement*

The City and Green Mountain Power (GMP) entered into a Cooperative Agreement dated July 3, 2002. GMP has agreed to make certain funds available to the City in exchange for the City undertaking and being responsible for the design, development and construction of certain recreational enhancements required by the Federal Energy Regulatory Commission (FERC). The City will use GMP funds as a local match to obtain other grant funding. As of June 30, 2016, GMP had deposited \$158,000 and the balance of the account was \$39,403 as shown in the Co-op Agreement Fund.

**NOTE 14 - RISK MANAGEMENT**

The City of Vergennes is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. The City of Vergennes maintains coverage through VLCT-PACIF for each of these risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this coverage in any of the past three fiscal years.

CITY OF VERGENNES, VERMONT  
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

**NOTE 15 - LEASE AGREEMENT**

The City has two equipment leases. The lease expense for 2016 was \$4,800. The remaining lease payments are as follows:

2017	\$	3,100
2018		2,600
2019		<u>2,600</u>
Total	\$	<u>8,300</u>

**NOTE 16 – BUDGETARY COMPARISON SCHEDULES**

The City is not legally required to adopt budgets for the Sewer Fund, Watershed Fund, Water Tower Fund and the Community Development Fund. Therefore, a budgetary comparison is not presented for these funds.

**NOTE 17 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through November 28, 2016, the date which the financial statements were available for issue. Management is not aware of any subsequent events which require disclosure.

CITY OF VERGENNES, VERMONT  
 SCHEDULE OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET  
 GENERAL FUND  
 YEAR ENDED JUNE 30, 2016

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES</b>			
<b>Property Taxes</b>			
Property taxes	\$ 1,644,909	\$ 1,662,938	\$ 18,029
Delinquent interest	13,000	13,304	304
Total property taxes	<u>1,657,909</u>	<u>1,676,242</u>	<u>18,333</u>
<b>Licenses and Permits</b>			
Liquor licenses	1,455	1,640	185
Dog licenses	2,400	2,325	(75)
Other permits	2,125	2,281	156
Zoning	5,000	6,178	1,178
Total licenses and permits	<u>10,980</u>	<u>12,424</u>	<u>1,444</u>
<b>Intergovernmental</b>			
Highway state aid	60,000	59,385	(615)
Payment in lieu of taxes	77,736	82,226	4,490
Education tax service fee	6,000	6,189	189
Police grants	0	63,210	63,210
Forfeiture	0	1,555	1,555
SCBC grant	0	62,652	62,652
Paving grant	0	61,159	61,159
Total intergovernmental	<u>143,736</u>	<u>336,376</u>	<u>192,640</u>
<b>Charges for Services</b>			
Clerk's fees	17,500	16,829	(671)
<b>Fines and Forfeitures</b>			
Traffic fines - local	65,000	76,366	11,366
<b>Miscellaneous Income</b>			
Interest	20,000	38,715	18,715
Act 60 listers	1,000	985	(15)
Current use hold harmless	1,787	1,787	0
Other miscellaneous income	1,000	5,415	4,415
Total miscellaneous income	<u>23,787</u>	<u>46,902</u>	<u>23,115</u>
Total revenues	<u>1,918,912</u>	<u>2,165,139</u>	<u>246,227</u>



CITY OF VERGENNES, VERMONT  
SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET  
GENERAL FUND  
YEAR ENDED JUNE 30, 2016

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
<b>EXPENDITURES</b>			
Current Expenditures			
General Government			
Assessments and Taxes			
ACEDC	3,000	3,000	0
Firefighters wages	6,000	5,852	148
County tax	9,168	9,168	0
Regional planning	2,670	2,760	(90)
Unemployment	2,500	135	2,365
VLCT dues	3,744	3,744	0
Vergennes Partnership	7,500	7,500	0
Total assessments and taxes	34,582	32,159	2,423
City administration			
Salaries	185,532	182,759	2,773
Mayor/Aldermen's stipend	6,400	6,250	150
Lister's stipend	2,400	2,400	0
Auditor's stipend	225	225	0
Crime coverage	1,100	1,214	(114)
Annual report	500	498	2
Employee benefits	71,000	72,002	(1,002)
Insurance	15,000	16,067	(1,067)
Expenses/training/dues	3,100	2,280	820
Telephone	2,500	2,594	(94)
Website	3,000	200	2,800
Heat	3,380	3,107	273
Electricity	4,500	3,534	966
Mileage	300	229	71
Building maintenance	10,000	12,024	(2,024)
Supplies/maintenance	10,000	9,788	212
Attorney fees	5,000	8,800	(3,800)
Advertising	2,000	921	1,079
Audit fee	13,000	13,000	0
Information technology	26,000	26,370	(370)
Appraisal consultant fee	800	488	312
Custodial	7,000	5,530	1,470
SCBC	0	62,652	(62,652)
Miscellaneous	1,000	306	694
Total City administration	373,737	433,238	(59,501)

CITY OF VERGENNES, VERMONT  
SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET  
GENERAL FUND  
YEAR ENDED JUNE 30, 2016

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Miscellaneous Appropriations			
Bixby Memorial Free Library	44,017	44,017	0
Parks and recreation	7,000	4,178	2,822
Total miscellaneous appropriations	51,017	48,195	2,822
Total general government	459,336	513,592	(54,256)
Public Safety grants			
Paving grant expenditures	0	61,159	(61,159)
Police grant expenditures	0	63,750	(63,750)
Total public safety grants	0	124,909	(124,909)
Public Safety			
Salaries	342,200	357,918	(15,718)
Employee benefits	161,900	178,524	(16,624)
Insurance	20,800	23,306	(2,506)
Expenses/training/dues	4,000	1,123	2,877
Uniforms	9,000	8,359	641
Office supplies/equipment	8,000	9,196	(1,196)
Telephone	8,000	4,736	3,264
Operation/gasoline	18,000	10,042	7,958
Information technology	15,000	16,650	(1,650)
Vehicle maintenance	10,000	17,712	(7,712)
Vehicle insurance	3,300	3,348	(48)
Building maintenance	7,000	7,062	(62)
Utilities	10,403	9,434	969
Miscellaneous	1,000	1,760	(760)
Forfeiture fund	0	1,555	(1,555)
Radio	2,000	15	1,985
Total public safety	620,603	650,740	(30,137)
Public Works			
Salaries	228,000	212,063	15,937
Employee benefits	127,350	122,052	5,298
Insurance	4,200	4,164	36
Expense/training/dues	1,500	804	696
Uniforms	2,000	1,329	671
Telephone	850	799	51

CITY OF VERGENNES, VERMONT  
SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET  
GENERAL FUND  
YEAR ENDED JUNE 30, 2016

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Trash receptacles	4,000	3,849	151
Heat	2,255	2,154	101
Electricity	4,800	4,117	683
Gas and oil	15,000	6,553	8,447
Vehicle insurance	5,000	4,825	175
Information technology	3,000	1,017	1,983
Maintenance/repair	9,000	5,578	3,422
Equipment maintenance	10,000	8,494	1,506
Signs	5,000	5,883	(883)
Parking lines	3,500	3,160	340
Traffic and street lights	30,000	26,890	3,110
Shop supplies/equipment	5,500	7,727	(2,227)
Storm system/culverts/ditches	52,000	46,384	5,616
Highway improvements	100,000	100,419	(419)
Sidewalks and curbs	10,000	1,471	8,529
Park maintenance	10,000	3,124	6,876
Winter maintenance	45,000	25,562	19,438
Winter equipment rental	5,000	550	4,450
Miscellaneous	3,000	5,650	(2,650)
Total public works	685,955	604,618	81,337
<b>Community Services</b>			
ACHH&H	3,290	3,290	0
Elderly Services	2,000	2,000	0
Addison County Parent/Child Center	3,074	3,074	0
HOPE	2,000	2,000	0
Hospice Volunteer Services	2,000	2,000	0
John Graham Emergency Shelter	1,725	1,725	0
Boys and Girls Club	2,000	2,000	0
Counseling Service of Addison County	2,500	2,500	0
Retired Senior Volunteer Program	750	750	0
Vergennes Area Senior Center	1,500	1,500	0
WomenSafe	4,000	4,000	0
Champlain Valley Agency	2,500	2,500	0
Vermont Adult Learning	890	890	0
Addison County Transit Resources	8,160	8,160	0
Addison County Humane Society	2,000	2,000	0
Addison County Reader	600	600	0
Open Door Clinic	1,000	1,000	0
Addison County Court Diversion	850	850	0
Otter Creek Child Care	1,000	1,000	0
Vergennes Area Rescue Squad	16,822	16,822	0
Total community services	58,661	58,661	0

CITY OF VERGENNES, VERMONT  
SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET  
GENERAL FUND  
YEAR ENDED JUNE 30, 2016

SCHEDULE 1

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Debt Service			
Principal	108,775	108,775	0
Interest	48,777	48,855	(78)
Total debt service	<u>157,552</u>	<u>157,630</u>	<u>(78)</u>
Capital Outlay			
Police technology	26,000	25,521	479
Public works equipment	27,500	60,027	(32,527)
Total capital outlay	<u>53,500</u>	<u>85,548</u>	<u>(32,048)</u>
Total expenditures	<u>2,035,607</u>	<u>2,195,698</u>	<u>(160,091)</u>
EXCESS REVENUES (EXPENDITURES)	<u>(116,695)</u>	<u>(30,559)</u>	<u>86,136</u>
OTHER FINANCING SOURCES (USES)			
Proceeds of equipment loan	0	30,000	30,000
Sale of vehicle	0	8,500	8,500
Transfers in	100,000	100,000	0
Transfers out	(86,305)	(86,305)	0
Total other financing sources (uses)	<u>13,695</u>	<u>52,195</u>	<u>38,500</u>
NET CHANGE IN FUND BALANCE	<u>\$ (103,000)</u>	21,636	<u>\$ 124,636</u>
FUND BALANCE - JULY 1, 2015		<u>158,475</u>	
FUND BALANCE - JUNE 30, 2016		<u>\$ 180,111</u>	

CITY OF VERGENNES, VERMONT  
 COMBINING BALANCE SHEET  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2016

SPECIAL REVENUE FUNDS

	Recycling Fund	Fire Fund	Fire Truck Replacement Fund	Pumphouse Restoration Fund	Swimming Pool Fund	Co-op Agreement Fund	Tree Fund	Listers Ed Fund	Reappraisal Fund
Cash and investments	\$ 0	\$ 0	\$ 10,823	\$ 436	\$ 0	\$ 39,403	\$ 2,267	\$ 3,085	\$ 64,149
Miscellaneous receivables	0	0	0	0	784	0	0	0	0
Due from other funds	6,147	50,883	0	0	18,957	0	0	0	0
Total assets	\$ 6,147	\$ 50,883	\$ 10,823	\$ 436	\$ 19,741	\$ 39,403	\$ 2,267	\$ 3,085	\$ 64,149

ASSETS

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES

Liabilities									
Accounts payable	\$ 5,755	\$ 1,624	\$ 0	\$ 0	\$ 995	\$ 23,054	\$ 0	\$ 0	\$ 0
Unearned revenue	0	0	0	0	16,677	0	0	0	0
Due to other funds	0	0	0	0	0	5,812	0	0	0
Total liabilities	5,755	1,624	0	0	17,672	28,866	0	0	0
Deferred Inflows of Resources									
Unavailable revenue, loans	0	0	0	0	0	0	0	0	0
Fund balances									
Reserved	392	49,259	10,823	436	2,069	10,537	2,267	3,085	64,149
Total liabilities, deferred inflows and fund balances	\$ 6,147	\$ 50,883	\$ 10,823	\$ 436	\$ 19,741	\$ 39,403	\$ 2,267	\$ 3,085	\$ 64,149

CITY OF VERGENNES, VERMONT  
 COMBINING BALANCE SHEET  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2016

SPECIAL REVENUE FUNDS

	Restoration Fees Fund	Records Computerization Fund	Vergennes Recreation Events Fund	Donnelly Fund	Water Tower Fund	Vergennes Burying Ground Fund	Junior Fishing Derby Fund	Otter Creek Basin Fund
Cash and investments	\$ 26,819	\$ 48,802	\$ 4,861	\$ 21,526	\$ 227,370	\$ 6,809	\$ 1,266	\$ 3,508
Miscellaneous receivables	0	0	0	0	4,312	0	0	0
Due from other funds	0	0	0	0	0	0	0	0
Total assets	\$ 26,819	\$ 48,802	\$ 4,861	\$ 21,526	\$ 231,682	\$ 6,809	\$ 1,266	\$ 3,508

ASSETS

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES

Liabilities								
Accounts payable	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,003	\$ 0	\$ 392	\$ 495
Unearned revenue	0	0	0	0	0	0	0	0
Due to other funds	0	0	0	0	0	0	0	0
Total liabilities	0	0	0	0	1,003	0	392	495
Deferred Inflows of Resources								
Unavailable revenue, loans	0	0	0	0	4,312	0	0	0
Fund balances								
Reserved	26,819	48,802	4,861	21,526	226,367	6,809	874	3,013
Total liabilities, deferred inflows and fund balances	\$ 26,819	\$ 48,802	\$ 4,861	\$ 21,526	\$ 231,682	\$ 6,809	\$ 1,266	\$ 3,508

CITY OF VERGENNES, VERMONT  
 COMBINING BALANCE SHEET  
 OTHER GOVERNMENTAL FUNDS  
 JUNE 30, 2016

CAPITAL PROJECTS FUNDS

	West Main/ Rte 22A Fund	Biosolids Fund	Sewer Line Replacement Fund	Sewer Capital Improvement Fund	Total Other Governmental Funds
Cash and investments	\$ 62,527	\$ 65,801	\$ 30,250	\$ 77,069	\$ 696,771
Miscellaneous receivables	0	0	0	0	5,096
Due from other funds	0	0	0	0	75,987
Total assets	<u>\$ 62,527</u>	<u>\$ 65,801</u>	<u>\$ 30,250</u>	<u>\$ 77,069</u>	<u>\$ 777,854</u>

ASSETS

LIABILITIES, DEFERRED INFLOWS OF  
 RESOURCES AND FUND BALANCES

Liabilities					
Accounts payable	\$ 0	\$ 0	\$ 0	\$ 0	\$ 33,318
Unearned revenue	0	0	0	0	16,677
Due to other funds	0	0	0	0	5,812
Total liabilities	0	0	0	0	55,807
Deferred Inflows of Resources					
Unavailable revenue, loans	0	0	0	0	4,312
Fund balances					
Reserved	62,527	65,801	30,250	77,069	717,735
Total liabilities, deferred inflows and fund balances	<u>\$ 62,527</u>	<u>\$ 65,801</u>	<u>\$ 30,250</u>	<u>\$ 77,069</u>	<u>\$ 777,854</u>

CITY OF VERGENNES, VERMONT  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2016

SPECIAL REVENUE FUNDS

	Recycling Fund	Fire Fund	Fire Truck Replacement Fund	Pumphouse Restoration Fund	Swimming Pool Fund	Co-op Agreement Fund	Trec Fund	Listers Ed Fund	Reappraisal Fund	Restoration Fees Fund
<b>REVENUES</b>										
Investment income (loss)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	0	0	0	0	0	0	0	0	8,373	0
Licenses, permits, fees and miscellaneous	0	0	0	0	48,726	0	0	0	0	1,978
Contract revenue	34,000	86,886	0	0	0	0	0	0	0	0
Miscellaneous	0	81	0	0	0	0	0	0	0	0
Total revenues	<u>34,000</u>	<u>86,967</u>	<u>0</u>	<u>0</u>	<u>48,726</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,373</u>	<u>1,978</u>
<b>EXPENDITURES</b>										
Current Expenditures										
General government	0	0	0	0	0	0	0	0	0	0
Public safety	0	81,812	0	0	0	0	0	0	0	0
Culture and recreation	0	0	0	0	54,754	0	0	0	0	0
Wastewater	0	0	0	0	0	0	0	0	0	0
Recycling	69,065	0	0	0	0	0	0	0	0	0
Debt Service										
Principal	0	15,000	0	0	0	0	0	0	0	0
Interest	0	11,644	0	0	0	0	0	0	0	0
Capital outlay	0	0	0	0	5,088	0	0	0	0	0
Total expenditures	<u>69,065</u>	<u>108,456</u>	<u>0</u>	<u>0</u>	<u>59,842</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXCESS REVENUES (EXPENDITURES)	<u>(35,065)</u>	<u>(21,489)</u>	<u>0</u>	<u>0</u>	<u>(11,116)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,373</u>	<u>1,978</u>
<b>OTHER FINANCING SOURCES (USES)</b>										
Transfers in	34,000	49,305	0	0	15,916	0	0	0	0	0
Total other financing sources (uses)	<u>34,000</u>	<u>49,305</u>	<u>0</u>	<u>0</u>	<u>15,916</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>(1,065)</u>	<u>27,816</u>	<u>0</u>	<u>0</u>	<u>4,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,373</u>	<u>1,978</u>
<b>FUND BALANCES - July 1, 2015</b>	<u>1,457</u>	<u>21,443</u>	<u>10,823</u>	<u>436</u>	<u>(2,731)</u>	<u>10,537</u>	<u>2,267</u>	<u>3,085</u>	<u>55,776</u>	<u>24,841</u>
<b>FUND BALANCES - June 30, 2016</b>	<u>\$ 392</u>	<u>\$ 49,259</u>	<u>\$ 10,823</u>	<u>\$ 436</u>	<u>\$ 2,069</u>	<u>\$ 10,537</u>	<u>\$ 2,267</u>	<u>\$ 3,085</u>	<u>\$ 64,149</u>	<u>\$ 26,819</u>



CITY OF VERGENNES, VERMONT  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2016

	SPECIAL REVENUE FUNDS						
	Records Computerization Fund	Vergennes Recreation Events Fund	Donnelly Fund	Water Tower Fund	Vergennes Burying Ground Fund	Junior Fishing Derby Fund	Otter Creek Basin Fund
<b>REVENUES</b>							
Investment income (loss)	\$ 0	\$ 0	\$ 1,657	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	0	3,625	0	93,378	0	0	0
Licenses, permits, fees and miscellaneous	5,934	0	0	0	0	8,617	2,002
Contract revenue	0	0	0	0	0	0	0
Miscellaneous	0	0	0	6,120	0	0	0
<b>Total revenues</b>	<b>5,934</b>	<b>3,625</b>	<b>1,657</b>	<b>99,498</b>	<b>0</b>	<b>8,617</b>	<b>2,002</b>
<b>EXPENDITURES</b>							
Current Expenditures							
General government	0	0	0	20,609	0	0	0
Public safety	0	0	0	0	0	0	0
Culture and recreation	0	5,024	0	0	0	8,228	495
Wastewater	0	0	0	0	0	0	0
Recycling	0	0	0	0	0	0	0
Debt Service							
Principal	0	0	0	0	0	0	0
Interest	0	0	0	0	0	0	0
Capital outlay	0	0	0	42,999	0	0	0
<b>Total expenditures</b>	<b>0</b>	<b>5,024</b>	<b>0</b>	<b>63,608</b>	<b>0</b>	<b>8,228</b>	<b>495</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>5,934</b>	<b>(1,399)</b>	<b>1,657</b>	<b>35,890</b>	<b>0</b>	<b>389</b>	<b>1,507</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers in	0	3,000	0	0	0	0	0
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>5,934</b>	<b>1,601</b>	<b>1,657</b>	<b>35,890</b>	<b>0</b>	<b>389</b>	<b>1,507</b>
<b>FUND BALANCES - July 1, 2015</b>	<b>42,868</b>	<b>3,260</b>	<b>19,869</b>	<b>190,477</b>	<b>6,809</b>	<b>485</b>	<b>1,506</b>
<b>FUND BALANCES - June 30, 2016</b>	<b>\$ 48,802</b>	<b>\$ 4,861</b>	<b>\$ 21,526</b>	<b>\$ 226,367</b>	<b>\$ 6,809</b>	<b>\$ 874</b>	<b>\$ 3,013</b>

CITY OF VERGENNES, VERMONT  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 OTHER GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2016

	CAPITAL PROJECTS FUNDS					Total
	West Main/ Rte 22A Fund	Biosolids Fund	Sewer Line Replacement Fund	Sewer Capital Improvement Fund	Governmental Funds	
<b>REVENUES</b>						
Investment income (loss)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,657
Intergovernmental	0	0	0	0	0	105,376
Licenses, permits, fees and miscellaneous	0	0	0	0	0	67,257
Contract revenue	0	0	0	0	0	120,886
Miscellaneous	0	0	0	2,016	0	8,217
<b>Total revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,016</b>	<b>0</b>	<b>303,393</b>
<b>EXPENDITURES</b>						
Current Expenditures						
General government	0	0	0	0	0	20,609
Public safety	0	0	0	0	0	81,812
Culture and recreation	0	0	0	0	0	68,501
Wastewater	0	170	63,006	0	0	63,176
Recycling	0	0	0	0	0	69,065
Debt Service						
Principal	0	0	0	0	0	15,000
Interest	0	0	0	0	0	11,644
Capital outlay	0	0	0	87,290	0	135,377
<b>Total expenditures</b>	<b>0</b>	<b>170</b>	<b>63,006</b>	<b>87,290</b>	<b>0</b>	<b>465,184</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>0</b>	<b>(170)</b>	<b>(63,006)</b>	<b>(85,274)</b>	<b>(161,791)</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers in	0	50,000	50,000	20,000	0	222,221
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>20,000</b>	<b>0</b>	<b>222,221</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>0</b>	<b>49,830</b>	<b>(13,006)</b>	<b>(65,274)</b>	<b>60,430</b>	
<b>FUND BALANCES - July 1, 2015</b>	<b>62,527</b>	<b>15,971</b>	<b>43,256</b>	<b>142,343</b>	<b>657,305</b>	
<b>FUND BALANCES - June 30, 2016</b>	<b>\$ 62,527</b>	<b>\$ 65,801</b>	<b>\$ 30,250</b>	<b>\$ 77,069</b>	<b>\$ 717,735</b>	

# FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

City Council Members  
City of Vergennes  
Vergennes, Vermont

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund, and the aggregate remaining fund information of City of Vergennes, Vermont, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated November 28, 2016.

We expressed an adverse opinion on the financial statements 1) because Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities, 2) because the City treats the Sewer Fund as a Special Revenue Fund rather than an Enterprise Fund 3) because the City has not presented the fund balance classifications in accordance with GASB No. 54 and the City has not complied with GASB 68 related to Pensions. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statement, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

  
FOTHERGILL SEGALÉ & VALLEY, CPAs  
Vermont Public Accountancy License #110  
Montpelier, Vermont

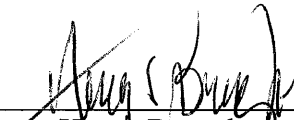
November 28, 2016

## AUDITORS' REPORT

State of Vermont  
County of Addison  
City of Vergennes

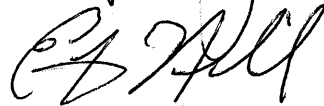
In accordance with the Charter of the City of Vergennes and applicable statutes, we have examined the Audit Report and Financial Statements issued by Fothergill Segale & Valley on the various funds for the year ended June 30, 2016. The Audit Report and Financial Statements are available on the City's website at *vergennes.org* or can be reviewed at the City Clerk's office.

Dated at Vergennes, Vermont this 23rd day of January, 2017.



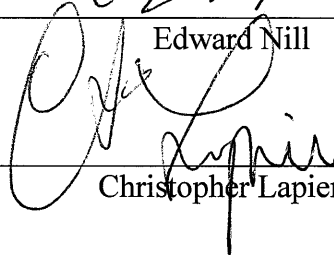
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Henry Broughton



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Edward Nill



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Christopher Lapierre